



**CDLI Abertawe
Swansea LDP**
2023-2038



Revised Delivery Agreement

February 2025



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Part 1: Introduction

1.1. Background

1.1.1. The Swansea Local Development Plan (LDP) was adopted by the Council on 28th February 2019. The LDP sets out the Council's planning framework for the development and use of land within the County boundary for the period up to 1st January 2026.

1.1.2. An up-to-date development plan is an essential part of the plan-led system in Wales. In line with legislation¹, the Council was required to undertake a review of the plan no longer than 4 years from its date of adoption, in effect by 28th February 2023 to ensure the LDP and supporting evidence is up to date and continued to provide a sound basis for planning decisions. In line with this requirement and the findings of the 2022-2023 Annual Monitoring Report 3 (AMR3) for the existing LDP, a report of the review of the LDP was prepared which concluded a full review of the LDP was necessary. A Delivery Agreement was subsequently prepared and consulted upon and was approved by the Welsh Government in July 2023 and preparation of LDP2 commenced. This Revised Delivery Agreement sets out how and when the full review will be undertaken.

1.1.3. This revised Delivery Agreement once formally agreed by Welsh Government document will replace the existing Delivery Agreement. It sets out a required change to the original timetable for plan preparation to reflect the longer lead in time to produce an evidence base for the Preferred Strategy which has resulted in a delay to plan preparation. The need to update the DA therefore is part of requirements to keep the DA under regular review. Once approved, any further revision must be approved by resolution of the LPA and agreed by Welsh Government.

1.2. Purpose of the DA

1.2.1. This Revised Delivery Agreement (DA) is an important part of the Replacement Local Development Plan (RLDP) preparation process. The replacement plan will be known as '**LDP2**'. In line with national guidance, the DA should be a succinct public statement containing two main parts:

- A **Timetable** of the key stages of Plan preparation; and
- A **Community Involvement Scheme (CIS)** which details how and when the community will be able to get involved in the plan preparation process

1.2.2. The DA is therefore a key stage in the LDP2 process, setting out how the preparation of the plan will be taken forward with a particular focus on how the Council will provide opportunities for consultees and the local community to be involved in its preparation. Delivery of LDP2 in accordance with the DA will be considered as part of the tests of the plan's soundness, as defined by relevant legislation, regulations and Welsh Government guidance.

¹ Planning and Compulsory Purchase Act 2004 (Section 69(1) and LDP Regulation 41(1))

1.2.3. The DA confirms how and when the Council will assess and appraise the emerging Plan throughout its production and highlights that LDP2 is scheduled to be adopted by Council in December 2027.

1.2.4. The DA has been prepared in accordance with Welsh Government regulations and guidance, including The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended 2015) and the Local Development Plans Manual 2020 Edition 3 (The Manual).

1.3. Stages in the Approval of the Delivery Agreement

1.3.1. The process of developing and adopting the DA has been undertaken over the following stages:

- Prepare Draft DA incorporating CIS
- Present Draft DA to Full Council for approval (2 March 2023)
- Undertake public consultation on the Draft DA and Review Report (9 March-20 April 2023)
- Consideration of responses received, and necessary amendments made to the Draft DA
- Present final DA to Full Council (7 July 2023)
- Submit the DA to Welsh Government for approval (8 July 2023)
- Welsh Government agreed DA (20 July 2023) and DA published on the Council's website and placed for inspection at the principal offices of the Local Planning authority (currently Civic Centre)
- Present Revised DA to Full Council (January 2025)
- Submit the revised DA to Welsh Government (31 January 2025)
- Welsh Government agreed revised DA (3 February 2025) and DA published on the Councils website and placed for inspection at the principal offices of the Local Planning Authority
- During the plan preparation process, progress will be periodically reviewed against the DA.

1.3.2. The approved DA will be an essential project management tool to guide the preparation of LDP2 and the LPA is committed to the stated timescales and consultation processes. Adherence to the approved or any approved revision to the DA will form part of the tests of soundness of the plan that the appointed Inspector will assess at the Examination stage.

1.4. Preparation of LDP2

1.4.1. The Planning and Compulsory Purchase Act 2004 (as amended by the 2015 Planning (Wales) (Act) requires the Council to prepare a Replacement LDP setting out its objectives for the development and use of land in Swansea over the LDP2 Period (2023 to 2038) and its policies to implement them. This period allows 11 years to implement LDP2 following proposed adoption in 2027.

1.4.2. In preparing LDP2, the Council will need to take account of a wide range of legislation, policies and other initiatives, at European, national and local levels of government. Under the Withdrawal Act, EU derived domestic legislation such as existing environmental regulations that implement EU Directives, which were in force immediately prior to the end of the transition period, will continue to form part of UK domestic law after 31 December 2020 until amended by new legislation. As a result, they remain relevant to the LDP2 preparation process. The Council will also need to consider relevant social, economic and environmental considerations.

1.4.3. In preparing LDP2, the 2004 Act (as amended by the 2015 Act) requires the Council to have regard to:

- Current national policies (the key national policy will include Planning Policy Wales (currently Edition 12) and Technical Advice Notes
- Any Strategic Development Plan (SDP) for the area (though there is unlikely to be an SDP adopted before LDP2 is completed), and the National Development Framework for Wales (Future Wales – The National Plan 2040)
- The resources likely to be available for implementing LDP2

1.4.4. In addition, the preparation of LDP2 will have regard to other key legislation including the Well Being of Future Generations (Wales) Act (WBFGA, 2015), the Equality Act 2010, the Environment (Wales) 2016 Act and key assessment processes including Sustainability Appraisal incorporating Strategic Environmental Assessment and Habitats Regulations Assessment.

1.4.5. In accordance with Welsh Government LDP Manual (Edition 3, 2020), the Council will aim to achieve the following key outcomes in the preparation of LDP2:

- Support sustainable development and quality places based around the National Sustainable Placemaking Outcomes, aligned with national policy (set out in PPW) integrated with an SA/SEA/HRA, including Welsh language and the requirements of the WBFGA 2015.
- Be based on and underpinned by early, effective and meaningful community involvement in order to understand and consider a wide range of views, with the aim of building a broad consensus on the spatial strategy, policies and proposals.
- Be based on a robust understanding of the role and function of an area(s) including the functional linkages to areas beyond administrative boundaries.
- Be distinctive by having plans setting out clearly how their area will develop and change, giving certainty for communities, developers and business.
- Be resilient to climate change (using the latest UK Climate Projections, flood risk and vulnerability assessment data) and support the transition to a low carbon society in line with the latest carbon reduction targets and budgets as set out in the Environment (Wales) Act (Part 2). The principles of Placemaking, the Sustainable Transport Hierarchy and the Energy Hierarchy as set out in PPW must be adhered to.
- Ensure the sustainable management of natural resources in accordance with the Environment (Wales) Act 2016 and other relevant legislation.

- Deliver what is intended through deliverable and viable plans, taking into account necessary infrastructure requirements, financial viability and other market factors.
- Be proactive and responsive with plans, kept up-to-date and flexible to accommodate change.

1.5. Sustainability Appraisal incorporating Strategic Environmental Assessment

1.5.1. Sustainable development is at the heart of the development plan process. LDP2 must ensure it contributes to achieving the economic, social, environmental and cultural well-being goals of Wales, as required by the WBFGA 2015.

1.5.2. The preparation of LDP2 will need to be informed by Sustainability Appraisal (SA), including Strategic Environmental Assessment (SEA) as required by European Directive 2001/42/EC and the Environmental Assessment of Plans and Programs (Wales) Regulations 2004 and the Planning and Compulsory Purchase Act 2004 (as amended by the 2015 Act). Following approval of the original Delivery Agreement the Council consulted with the statutory consultation bodies to formally determine that an SEA is required for LDP2. A formal determination has been published. As a matter of good practice, the SA and SEA processes have been combined into one iterative process. The integrated process is being followed for the preparation of LDP2 as was the case for the preparation of the Adopted LDP. In addition, other legislation has introduced additional assessment requirements that should be addressed as part of the plan preparation process including consideration of health and equalities impacts. Consequently, an **Integrated Sustainability Appraisal (ISA)** which combines the SA/SEA process with other assessments is being undertaken.

1.5.3. The ISA will ensure that the required 5 stages of SEA are incorporated into the assessment process:

Stage A – Setting the context, establishing baseline and deciding on the SA Scope and Objectives

Stage B – Developing and refining reasonable alternatives and assessing effects

Stage C – Preparing the SA Report

Stage D – Consulting on the draft plan and the environmental report

Stage E – Monitoring the significant effects of implementing the plan or programme on the environment

1.5.4. The Scoping Report for the ISA was consulted on with the statutory consultation bodies as part of the Pre-Deposit participation stage set out in the timetable.

1.5.5. Following this, the established ISA Framework is being used to inform the assessment of the proposed LDP2 policies and proposals. The ISA will be an iterative process and assessment reports will be prepared to inform each key stage of LDP2 preparation.

1.5.6. The findings of the ISA work will be evidenced at key stages in the LDP2 preparation process; Reports will be prepared, and subject to consultation with

stakeholders, in parallel with the Preferred Strategy consultation and Deposit LDP2 consultation. A Final ISA Report will be submitted along with all other LDP2 documentation to the Welsh Government for examination. The statutory consultation bodies (Natural Resources Wales and CADW) will be consulted at all the stages referred to above and there will be wider on-going dialogue with these bodies as the process proceeds.

1.5.7. The ISA will include the following stage documents:

- **The ISA Scoping Report** - This sets out the current state of the environment and identifies the existing sustainability issues within Swansea to provide baseline information for assessment and monitoring through a series of Objectives and a Sustainability Framework. It sets out a review of relevant plans, policies, programmes and strategies at European, national, regional and local levels, indicating their implications for the LDP2 process. This was consulted on with statutory consultation bodies for the ISA as part of Pre-Deposit Participation as set out in the timetable and was made available on the website during the consultation stage with other key bodies notified as considered appropriate. The final ISA Scoping Report (April 2024) is now published.
- The integrated **Initial Sustainability Appraisal Report (ISAR)**. This will consider the likely effects of the LDP2 Preferred Strategy and associated policies and proposals. It will also consider the effects of any reasonable alternative strategies. The ISAR will be published at the same time as the Pre-Deposit Plan (Preferred Strategy) consultation and all stakeholders will have the opportunity to comment on the document.
- The integrated **Sustainability Appraisal Report (SAR)** (Environmental Report). This will consider the likely effects of the Deposit version of LDP2. It will assess the social, economic, cultural and environmental impacts likely to arise from the policies and allocations set out in the plan. The SAR will be published at the same time as the Deposit Plan consultation and all stakeholders will have the opportunity to comment on the document.
- The **Adoption Statement**. A Statement published by the Council that sets out how the ISA has been accounted for in LDP2. The Adoption statement is published following the Adoption of LDP2.

1.6. Habitats Regulations Assessment (HRA)

1.6.1. The Council must also undertake a HRA which is a separate assessment process to the ISA. HRA will inform the preparation of LDP2's strategy, policies and allocations and will assess any potential impact on a designated Natura 2000 site (a Special Area of Conservation (SAC), Special Protection Area (SPA), or a Ramsar site). In accordance with the Habitats Directive 92/43/EEC where a land use plan would have the potential to significantly affect a site, a detailed Appropriate Assessment is required to assess the impacts and to consider the suitability of options and mitigation measures.

1.6.2 The Habitats Regulation Assessment (HRA) will be prepared concurrently with the preparation of LDP2 and will be published with both the Pre-Deposit Plan (Preferred Strategy) and Deposit Plan. The stages of HRA are set out below. The statutory consultation body NRW has been engaged through the HRA process and will be consulted on the outcome of the screening exercise and formally on stage 2:

- **Stage 1 HRA Screening** – To determine whether any of the conservation objectives of any European Site could be adversely affected. This has been undertaken on the Pre-Deposit Plan (Preferred Strategy).
- **Stage 2 Appropriate Assessment** – If the HRA screening indicates the LDP Review is likely to have significant effects, then a further level of assessment will be needed. This will assess whether LDP2 could adversely affect the integrity of one or more European sites either alone or in combination with other plans or projects. If potential adverse effects are identified the Appropriate Assessment will need to consider mitigation measures to control identified impacts to avoid adverse effects on site integrity
- **Stage 3 Assessment of Alternatives and Stage 4 (Imperative reasons of Overriding Public Interest)** – Where significant effects remain at the end of stage 2 in the HRA process, there is a need to consider alternatives.

1.7. Well Being of Future Generations (Wales) Act 2015 (WBFGA)

1.7.1. The WBFGA gained Royal Assent in April 2015. The Act aims to make a difference to the lives of people in Wales in relation to the seven well-being goals and the five ways of working. The seven well-being goals relate to ‘a prosperous Wales’, ‘a resilient Wales’, ‘a healthier Wales’, ‘a more equal Wales’, ‘a Wales of cohesive communities’, ‘a Wales of vibrant culture and Welsh language’ and ‘a globally responsible Wales’. The five ways of working are long term, integration, involvement, collaboration and prevention.

1.7.2. Given that the promotion of sustainable development is a core underlying principle of LDP’s, there are clear links between LDP2 and the WBFGA. A requirement of the WBFGA is that a Local Wellbeing Plan be produced. The preparation of LDP2 will fully consider the latest Well-being Plan and the Well-being assessment will form part of the ISA evidence base.

1.8. Joint Local Development Plans and Regional Collaboration

1.8.1. Collaboration is a requirement of the WBFGA (2015). LPAs are also required to demonstrate that all opportunities for joint working and collaboration on both plan preparation and the evidence base have been exhausted. This is particularly relevant where the LDPs of neighbouring authorities are on similar preparation timescales and where there are strong cross-boundary linkages. Given the plan preparation position of our neighbouring authorities in the South West Wales region undertaking a Joint Local Development Plan is not feasible.

1.8.2. However, significant cross boundary working is being undertaken currently with Neath Port Talbot and authorities in the wider region (Carmarthenshire, Pembrokeshire, and Pembrokeshire Coast National Park) on various evidence base studies to inform respective LDP2’s. This includes a joint commission with NPT to

prepare Local Housing Market Assessments for respective authorities and a joint Economic and Housing Growth Assessment for Swansea and Neath Port Talbot. In addition, the Council has been part of a regional project to define the spatial extent of the Future Wales Swansea Bay and Llanelli National Growth Area to inform LDP2's for the respective authorities. Further joint working opportunities will be explored with neighbouring authorities on background work and evidence base studies as part of the development of LDP2 and any future work to inform the future South West Wales Strategic Development Plan.

1.9. Evidence Base Studies

1.9.1. There is a need to update the evidence base, including undertaking various evidence base assessments throughout the preparation of LDP2, which includes the following:

- Population, Economic and Housing Growth Assessments
- Employment Land Review
- Local Housing Market Assessment
- Future Wales National Growth Area Review
- Gypsy and Traveller Accommodation Assessment
- Strategic Transport Assessment
- Retail Assessment
- Urban Capacity Study
- Settlement Boundary Review, including village assessments
- Financial Viability Assessments
- Infrastructure Requirements Review
- Renewable and Low Carbon Energy Assessment
- Green Infrastructure Assessment
- Strategic Flood Consequence Assessment
- Minerals and Waste Assessment
- Welsh Language Impact Assessment and review of the Welsh Language Sensitive Area
- Regional Technical Statements for the North Wales and South Wales Regional Aggregate Working Parties, 2nd Review (and Annex B South Wales), 2020"and
- The South Wales Regional Aggregates Working Party (SWRAWP) Annual Monitoring Reports
- Health Impact Assessment
- Equality Impact Assessment
- Swansea Settlement Hierarchy Review
- Habitats Regulations Assessment
- Swansea Bay and Llanelli National Growth Area Review

1.9.2. This list focuses on studies that the LPA needs to undertake. It is not intended to be completely definitive of all evidence needed for the Plan. Some of these studies will include sub elements of detail which are not itemised. There will also be key evidence and data sets that are not listed but will be key to informing these

studies and/or LDP2 formation, such as the latest demographic projections and economic forecasts and reports/studies advanced by other sections of the Council such as evidence relating to biodiversity and nature conservation. Additional evidence base update requirements may emerge as the preparation of LDP2 progresses and the LPA will continue to monitor and implement the required research for any other evidence needs that emerge.

1.10. Supplementary Planning Guidance

1.10.1. LDP2 will contain the necessary range of policies to guide the development and use of land in Swansea over the plan period and to provide the basis for determining planning applications. Although Supplementary Planning Guidance (SPG) does not form part of LDP2, it will be used after the Plan has been adopted to provide more detailed guidance on the way the policies may be applied, or they could take the form of local level Place Plans. Any SPG produced will be consistent with LDP2 and clearly cross referenced to the policies and proposals it supplements. For example, this could be on specific sites, or to cover general themes, such as open space. Since adoption of the existing LDP, a suite of key SPG have been produced and adopted in line with the SPG programme.

1.10.2. The need for new/amended SPG to support LDP2 will be considered as part of the LDP2 preparation process and will be likely identified as part of the LDP2 Pre-Deposit Plan (Preferred Strategy) stage. The purpose of the guidance will be to supplement the policies of LDP2 and not to supersede or replace what is in the Plan.

1.10.3. Any new SPG will initially be prepared in draft form pending adoption of LDP2. The SPG must be subject to full consultation and engagement with interested parties, be in accordance with the protocols outlined in the CIS as set out in Part 3 and all responses will be considered before it is finalised. This will ensure that the SPG may in due course be treated as a material consideration in the determination of relevant planning applications or during appeals.

1.11. Independent Examination and Tests of Soundness

1.11.1. The Local Planning Authority will submit its Deposit LDP2, associated documents and representations to WG for consideration of its “soundness” by a WG appointed independent inspector at an “Examination in Public.” A straightforward interpretation of whether a plan is ‘sound’ in guidance is that the plan ‘*shows good judgement*’ and is ‘*able to be trusted*’.

1.11.2. The LPA will need to demonstrate that the plan meets the following three tests of soundness as set out in the Development Plans Manual:

Test 1: Does the plan fit? (i.e., is it clear that LDP2 is consistent with other plans?)

Test 2: Is the plan appropriate? (i.e., is the plan appropriate for the area in the light of the evidence?)

Test 3: Will the plan deliver? (i.e., is it likely to be effective?)

1.11.3. The Inspector will have regard to the evidence submitted with the Plan and the representations received at the Deposit stage in order to determine whether the Plan meets the above soundness tests. Following the examination the Inspector will prepare a report, which sets out their findings together with any changes they consider, are necessary to make the plan 'sound'. The conclusions by the Inspector are binding on the authority and unless the Welsh Government intervenes, the Council must accept the changes and adopt LDP2. If the Inspector considers the plan fundamentally unsound, then the plan would not be recommended for adoption.

Part 2: The Timetable

2.1. Overview

2.1.1. Part Two sets out the Timetable for the preparation of LDP2 and looks at how the process is to be managed. It highlights the potential barriers to completing LDP2, their impacts on progress and the potential mitigation measures proposed to reduce the risks identified.

2.2. Summary Timetable

2.2.1. The summarised timetable below in **Table 1** outlines the main stages of LDP2 preparation and the key dates for consultation. The Timetable is also illustrated in chart form at **Appendix 1**, which includes an explanation of the key stages and procedures to be followed.

2.2.2. **Table 1** is split into Definitive and Indicative stages:

Definitive: Those stages up to and including the statutory Deposit stage, which are under the direct control of the Council to which every effort will be made to adhere to this part of the timetable.

Indicative: Those stages beyond the statutory Deposit stage which are dependent on extraneous factors, such as number of representations received, over which the Council has less control. Following the closure of the statutory consultation period on the Deposit Plan and prior to submission of the plan, the Council will update the timetable with definitive timings for the remaining plan stages which will be agreed with Welsh Government and published within 3 months of the close of the Deposit period.

Table 1 – LDP2 Timetable			
Definitive Stage		From	To
1	Delivery Agreement Draft DA Consultation, submission of Final DA to Welsh Government for approval	March/April 2023	July 2023
	Revised Delivery Agreement Submission of revised DA to WG and subsequent WG approval	January 2025	February 2025

2	Pre-Deposit Participation		
	Evidence base preparation	January 2023	Ongoing
	Call for Candidate Sites	August 2023	October 2023
	Consultation on SA Scoping Report	August 2023	October 2023
	Preparation and Engagement on generation of Vision and Objectives and Strategic Options	September 2023	September 2024
3	Pre-Deposit (Preferred Strategy) Consultation Consultation on Preferred Strategy, Initial Sustainability Appraisal Report and Habitats Regulations Assessment Screening Report – minimum 6 week period	February 2025	April 2025
4	Deposit Plan Consultation Consultation on Deposit Plan, ISA, HRA and Initial Consultation Report – minimum 6 week period	April 2026	June 2026

Indicative Stage		From	To
5	Submission Submission of Deposit Plan and all supporting evidence to WG	February 2027	

6	Examination Prehearing meeting and Examination Sessions	March 2027	July 2027
7	Publication of Inspectors Report Local Planning Authority to receive binding Inspectors Report, check for factual errors and to Publish on its website.	October 2027	
8	Adoption Full Council adopts LDP2	December 2027	
9	Monitoring and Review Submission of first Annual Monitoring Report	October 2029	

2.3. Factors Considered within the Timetable

2.3.1. The Timetable is fundamentally driven by the need to ensure that LDP2 can be adopted as expediently as possible and to minimise the period after the current LDP expires on 1st January 2026. The timetable has also had regard to Welsh Governments expectations that replacement plans should be prepared in 3.5 years. Based on the above, the Council has sought to set out a realistic timetable of 4 years 5 months from commencement in July 2023 to adoption in December 2027. This would mean on adoption there is 11 years of the plan period remaining (i.e. up to 2038) which is in line with WG guidance.

2.3.2 In developing the timetable, the Council have had regard to the Development Plans Manual and have accounted for lead in timings to obtain Member Decision, Timings between statutory stages, staff resources and budgets and the Procedural Guidance issued by PEDW. In respect of member decision making, updates and recommendations relating to LDP2 progress will be reported to Members prior to any statutory consultation stage. Meetings of the Council are typically every 6 weeks, however meetings may be called outside these times where requested by the Head of Planning and City Regeneration. The DA Timetable takes into account these meeting cycles and report preparation lead in times, as well as Local Government elections.

2.4. Frontloading

2.4.1. The Community Involvement Scheme in Part 3 sets out the opportunities for early and continued involvement. National guidance emphasises the need for Frontloading. This will provide a Pre-Deposit Plan (Preferred Strategy) of sufficient detail to allow a meaningful consultation stage which will influence the content of the Deposit Plan. This means obtaining detailed evidence up front and early in the plan making process will be essential to inform delivery of the Preferred Strategy and

subsequent plan stages. Therefore, the early engagement with stakeholders that has been undertaken during August 2023 to September 2024 has been important in developing the evidence base.

2.4.2. A key part of the early evidence base gathering was the call for Candidate Sites, undertaken during August to October 2023. The need for adequate evidence will be relevant either to those proposing new sites or supporting the retention of as yet unimplemented allocations to be retained in LDP2. It is clear a greater amount of evidence bases to support sites at the Candidate Site Stage is essential as an inadequate level of information to demonstrate delivery can be a reason for discounting sites. Any barriers to development will need to be explored upfront if sites are to have a realistic prospect of being included in LDP2. Key sites and Growth areas may need to be identified by the Council for inclusion in the Pre-Deposit Plan Preferred Strategy while other potential sites will continue to be evaluated up to Deposit stage. Ultimately, sites will need to be proven to be suitable and deliverable.

2.4.3. Similarly, the Pre-Deposit Plan (Preferred Strategy) consultation at Stage 3 will set out a range of supporting background evidence used to inform the strategy. It is important that the plan and this evidence is informed by stakeholders during this key consultation stage. The Council will welcome participation from all those with an interest in shaping the future of Swansea.

2.5. Resources

2.5.1. Officers within the Council's Placemaking and Strategic Planning service area will lead in the production and management of the LDP2 process. This includes the preparation of any consultation documents and the management of the definitive stages (1-4) of the LDP2 preparation process and progression to submission of LDP2 to the WG for Examination (Stage 6). The Placemaking and Strategic Planning Manager will be responsible for the overall delivery of LDP2 while the Principal Officers will lead on the day-to-day project management of the plan's preparation and delivery.

2.5.2. Whilst the following officer time is scheduled to be dedicated to the LDP2 preparation process, this will be monitored throughout plan preparation and additional resource sought as necessary:

- Placemaking and Strategic Planning Manager x 1 (20%)
- Principal Placemaking Officer x 1 (20%)
- Senior Placemaking Officer x 1 (20%)
- Placemaking Officer x 1 (20%)
- Principal Planning Officers x 2 (75%)
- Senior Planning Officers x 3 (50-75%)
- Planning Officer x 1 (50-75%)
- Planning Technician/Graduate (75%)

2.5.3. Officers from other service areas have and will be involved in various aspects of the plan preparation process as required including contributing to various evidence-based studies, assessments and consultation support. This is likely to include, but not limited to, officer support from Development Management, Housing, Economic Development, Regeneration, Education, Highways, Drainage, Nature Conservation, Landscape, Environmental Health, Democratic Services, Legal Services and Communication and Engagement.

2.5.4. Regional collaboration is ongoing with neighbouring authorities in the SWW region on joint evidence bases and continuation of this close working relationship will be crucial to the preparation of LDP2. Where necessary, external consultants will be commissioned to undertake specific technical studies and assessments with some studies underway. An initial assessment has been carried out of the elements of plan preparation that are likely to require external consultant support and financial resources have been secured with a number of evidence base studies produced to date.

2.5.5. A sufficient budget will be made available to progress LDP2 to adoption within the prescribed timetable. This is expected to cover expenditure relating to all elements of preparation of LDP2 and the Independent Examination.

2.6. Monitoring and Review of the DA

2.6.1. This Revised DA acts as the project management tool for delivery of LDP2 to ensure the timetable and the CIS strategy is being delivered. Whilst WG guidance allows for an additional slippage period of 3 months, beyond this, the Council will need to prepare an updated DA which will require approval by the Council prior to WG agreement. In addition to an extended timescale delay, the DA may need to be amended further if the following circumstances occur during the preparation of LDP2:

- Significant change to the resources available to undertake preparation of LDP2
- Significant changes to European, UK or Welsh legislation directly affecting the LDP2 preparation process
- Any other change in circumstances that will materially affect the delivery of LDP2 in accordance with the DA
- Significant changes to the Community Involvement Scheme

2.7. Risk Management

2.7.1. The definitive stage of the revised timetable is ambitious but is considered to be deliverable based upon the expected resource input into the LDP2 process. Whilst the Council will seek to avoid departure from the revised timetable, the Council have identified a number of risk areas that could lead to departure from the proposed revised timetable. The potential risks and proposed mitigation measures to minimise risks are set out in **Appendix 2**. The Council will monitor the revised timetable and will report any significant deviation (of more than 3 months) to the Welsh Government and stakeholders.

Part 3: The Community Involvement Scheme

3.1. Overview

3.1.1. Part Three sets out how the Council proposes to engage with stakeholders and the community in the preparation of LDP2. It is essential that the right people are involved at the right time to build consensus and ensure early and effective stakeholder engagement to shape the spatial strategy, policies and proposals of the plan.

3.1.2. The LDP Regulations require the Council to work in partnership with a range of stakeholders in preparing LDP2 including the general public and Specific and General Consultation bodies (see **Appendix 3**). **Table 2** sets out the key consultation periods with further detail of engagement at each stage contained in the detailed CIS in **Appendix 4**, which sets out who will be formally involved in LDP2 process and how and when the participation and consultation will occur. Similarly, the previous CIS has been reviewed in terms of lessons learned to inform the current scheme. This is set out in **Appendix 5**.

3.2. Key Principles for Engagement

3.2.1. The **Swansea Corporate Plan 'Delivering a Successful and Sustainable Swansea' (2023-28)** demonstrates the Council's emphasis on effective engagement with communities and stakeholders in the work the Council undertakes.

3.2.2. The **Consultation and Engagement Strategy 2023-28** seeks to ensure effective consultation and engagement with residents and partner organisations to improve the access, quality and delivery of its services and the decisions it takes. The draft strategy sets out the Council's approach to assist in engaging with residents and service users and identifies the key principles for delivery in respect of consultation and engagement in Swansea.

3.2.3. The key guiding principles of delivery in the Consultation and Engagement Strategy around 'Planning', 'Doing' and 'Decision Making, Review and Feedback' have informed the CIS and will inform the detailed engagement plans for each stage of the LDP2 process. These principals were developed using **The National principles for Public Engagement in Wales and the National Children and Young Peoples participation standards for Wales**. The strategy also supports the Council in meeting its duty under the WBFGA and the Equality Act. In developing the detailed consultation arrangements at subsequent stages, the team will consult with the Council's Engagement Officer to ensure effective engagement. Ultimately any consultation on LDP2 will need to adhere to the four **Gunning principles**:

- **Consultation should take place at a 'formative stage'** - In practice this means that the decision should not already have been taken.
- **Consultation should include sufficient information** – In order that consultees can give the matter intelligent consideration.

- **Adequate time needs to be provided for consideration and response** – In practice this means that consultees must be given enough opportunity to take part in the consultation in the time allowed.
- **Consideration of consultation responses** – We need to be able to demonstrate how the consultation responses have been considered within the decision-making process.

3.3. Who will be involved?

3.3.1. LDP2, once adopted will guide the development and use of land across Swansea Council administrative area up to 2038. Therefore, the Council welcomes engagement from individuals and organisations in shaping this important strategy document which will become the main decision-making framework for the assessment of planning applications and to guide the Council's ambitious Placemaking agenda.

3.3.2. The LDP Regulations set out the legal requirements for community involvement and participation. This sets out that certain types of stakeholders need to be involved at specific stages of the LDP2 process. These Specific and General consultation bodies are set out in **Appendix 3** and will be consulted as considered necessary (see para 3.4.6). The Council will seek to exceed these requirements where considered necessary. For example, in line with best practice consultation on the SA scoping report was extended beyond the defined statutory consultation bodies.

3.3.3. **Appendix 4** sets out the detailed timetable for community engagement setting out which stakeholders will be involved at each stage. This sets out what the Council intends to do as a minimum in the preparation of LDP2. Where time and resources allow, the Council will aim to provide additional opportunities for engagement. To enhance engagement the Council's LDP2 website will be updated regularly to keep stakeholders informed. Efforts will be made to make consultation processes as accessible as possible.

3.3.4. Community involvement throughout the development of LDP2 should be a continuous process that enables the local community to be part of the decision-making process; creating the sort of place they want to live in, at a stage when this can make a difference. The CIS sets out how the Council proposes to proactively engage with and involve the local community and stakeholders in the preparation of LDP2. It will be important that the right people are involved at the right time to ensure effective frontloading of issues and to secure effective and meaningful engagement in the plan making process. The CIS describes the ways in which the community can influence LDP2 at the different stages of the Plan preparation process. The timetable set out in Part 2 and **Appendix 1** should be read in accordance with this. The detailed CIS is set out in **Appendix 4**.

3.3.5. It is recognised that at certain stages it will be more effective to engage a targeted range of stakeholders or representative bodies. To keep participation effective, meaningful and manageable stakeholder events will be targeted to the most relevant bodies/representors. All statutory consultation stages will be subject to full public consultation. The Council will seek to involve the following external groups in preparation of LDP2:

3.4. External Groups

3.4.1. **Members of the public, interested persons and organisations:** The Council will maintain a consultation database that includes interested individuals and organisations who have requested to be informed of the LDP2 process (see para 3.17). Anyone with an interest in the future place-making and sustainable development of Swansea can be added to the database. We encourage interested parties to register their details so they can be kept up to date about forthcoming relevant consultations. Efforts will also be made to engage with communities, businesses, and local organisations to ensure a broad range of feedback. A list of these has been collated using contact details found online who will be notified to see if they wish to be contacted as part of future consultation stages. This is not an exhaustive list, and any group not included in **Appendix 3** can join the consultation database.

3.4.2. **Community Councils:** The existing network of Community Councils across Swansea will be a key contact for the dissemination of information within their local area and a link to their local area. Accordingly, the CC's will be consulted on all key stages and through their communication channels will assist the Council in raising awareness of LDP2 to their local constituents. The Community Councils will advise on the land use aspirations they have for their community so are encouraged to contribute to consultation stages. Specific reference should be paid to consultation stages to ensure meetings can be programmed early to ensure comments can be submitted within prescribed time periods.

3.4.3. **Swansea Council Developer Forum:** The Developer Forum is a key engagement group in delivering the Council's ambitious Placemaking agenda. The forum which is made up of local and regional developers, house builders, Registered Social Landlords and planning agents will be an important asset as it brings groups involved in development in Swansea together with policy makers. The Council will engage with the Developer Forum to shape the future strategy but to also ensure that the timing and phasing of sites is robust and based on up-to-date information.

3.4.4. **Partnership Groups:** There is a range of Partnership groups across Swansea who will have a potential interest in contributing to shaping the future land use plan. They can act as single points of contact for groups of people and, consequently, can play an important role in raising awareness of LDP2, engaging the wider community and helping disseminate information. A key partnership group that the Council will engage with is the **Swansea Public Service Board** to ensure LDP2 aligns with the Local Well Being Plan. The PSB covers a range of interested parties who can contribute to the emerging LDP2, and they will be actively involved during preparation of the plan.

3.4.5. **Businesses and Landowners:** Efforts will be made to engage the business community at key stages and interested businesses are encouraged to register their details via the LDP2 consultation software. A key part of the LDP2 process is the Call for Candidate Sites. Landowners therefore across Swansea who may have an

interest in their land being considered for development have had the opportunity to submit sites as part of the process. This set out the threshold for sites to be considered and the level of information that was required. Any proposed sites should have been submitted during the Call for Sites stage.

3.4.6. Consultation Bodies: The Specific and General consultation bodies in **Appendix 3** will be engaged as considered necessary throughout the LDP2 process at each of the formal consultation stages and informally as appropriate. Specific bodies include the Welsh Government and those bodies with specific functions that apply to the LDP2 area (e.g., the Swansea Bay University Health Board and Dŵr Cymru Welsh Water). The authority must also consult UK Government Departments where aspects of the plan appear to affect their interests and concerns. Similarly, the SEA process requires specific environmental 'Consultation bodies' to be consulted at key stages. These are National Resources Wales and CADW. General consultation bodies include bodies that represent the voluntary sector, different racial, ethnic, religious groups, disabled persons, business and Welsh culture. In addition, the Council can also involve at its discretion 'such other persons or groups who may have an interest in matters relating to development in the area'. These have been grouped under General Consultation Bodies and will be consulted as considered appropriate.

3.4.7. Seldom Heard Stakeholders: Seldomly heard stakeholders, are groups or individuals who have traditionally been absent in the plan preparation process. Additional effort will be required to ensure these stakeholders are represented albeit within the parameters of the specified participation/consultation periods and resource limits. These groups include but are not limited to:

- Young people and children
- People with disabilities
- Older people
- People with learning difficulties
- Homeless people
- Ethnic minorities
- Gypsies and Travellers

3.4.8. Key consultation groups representing some of the above interests have been identified, and the team will work with relevant Council contacts to identify the most appropriate forms of engagement with these groups as appropriate. For example, trusted intermediaries may be used, as appropriate, in order to gain the views of particular groups or individuals who lack the confidence to engage directly in the process.

3.5. Within the Council

3.5.1. It will be important that LDP2 secures effective engagement from officers across the Authority as the land use strategy will deliver on the aims and objectives

of a range of Council departments. Similarly, engagement from elected members will be of critical importance.

3.5.2. Councillors/Elected Members: Elected members of Swansea Council are crucial stakeholders in the preparation of LDP2 because they represent individuals and communities within their ward. Therefore, members will play an essential role in LDP2 by providing information to local residents and informing the team of issues and opportunities in their area that need to be addressed as part of the plan. More widely members represent wider public interests as they are responsible for taking decisions on LDP2 matters that go beyond ward level affecting the whole of the County. Engagement with members will be undertaken throughout the process of LDP2 preparation which will involve as appropriate briefing on issues through members seminars at key stages, presentation of statutory stages to Council and will be notified prior to each consultation stage. The Cabinet member (Cllr David Hopkins) with responsibility for LDP2 will be closely engaged in its preparation.

3.5.3. LDP Member Engagement Groups (MEG): Relevant Members are to be convened with suitable regularity to provide an opportunity to focus exclusively on issues relating to LDP2. The make-up of the group includes Cabinet members and will have representation from across parties. This has facilitated continued engagement with senior members and officers throughout the plan preparation process and has provided opportunities to inform and consult Councillors at various stages of LDP2 preparation and provided a sounding board for issues arising. The group has been effectively engaged to date regarding two important stages of plan preparation, those being the formulation of a Vision, Objectives, and Strategic Options, as well as the Pre-Deposit Plan (Preferred Strategy). We will continue to engage the group at key points during the process of preparing LDP2.

3.5.4. Corporate Policy Team: Officers leading on LDP2 will work with the Council's Corporate Policy Team who support the delivery, co-ordination and administration of the Public Services Board and lead the Council's contribution to the Local Well-being Plan.

3.5.5. Scrutiny: All scrutiny activity within the Council is managed by the Scrutiny Programme Committee. Where necessary LDP2 preparation will be monitored by the Development and Regeneration Performance Panel.

3.5.6. Officers: Officers from a range of service areas will provide key inputs into the development of LDP2. Key engagement has and will occur with departments throughout the process including officer engagement workshops. A LDP2 officer working group may be set up to facilitate this process.

3.6. Analysis of Previous CIS Strategy

3.6.1. The Council has reviewed the previous CIS to inform the development of the CIS for LDP2. Specifically, given the improvements in technology and the experience

learned from the COVID-19 pandemic in terms of changing working practices, LDP2 will now rely on greater use of a more digital focused strategy for engagement for disseminating information which will reach a wider audience and will focus on opportunities to better engage seldom-heard groups. In addition, it is considered improvements can be made to make the webpages more streamlined and accessible, the use of a dedicated consultation software to assist in facilitating electronic submission of representations and also the preparation of summary leaflets/Easy read of key documents as appropriate to make consultation documents more accessible to a wider demographic of stakeholders. This review is set out in **Appendix 5** setting out aspects that went well and identifies areas that could be improved upon.

3.7. Methods of Engagement

3.7.1. There are a large number of different consultation methods and it is important that the correct ones are used. The CIS sets out potential methods of engagement and at which stage of LDP2 they may be used. In delivering the Community Involvement Scheme, the LDP2 team will utilise the consultation toolkit to help facilitate the most appropriate opportunities and will liaise with the Council's Consultation Coordinator in the detailed planning of future consultations. Details of the emerging LDP2 consultations will be widely publicised to reach as much of the community as possible, to inform people and set out how they can become involved. Methods of engagement may include:

- Direct contact (preferably by email, or letter)
- LDP2 information posted on LDP2 webpages
- Engagement with Elected Members via members seminars
- Public Meetings/Virtual Meetings
- Press releases
- Production of Summary Leaflets of consultation material
- Social Media (e.g. Facebook, Twitter)
- Drop in sessions
- Surveys
- Focus Groups
- Workshops
- Deposit of documents in the main Council office, libraries, Customer Contact Centre where appropriate
- Public exhibitions
- Webinars
- Site Notices displayed regarding proposed land allocations at Deposit Consultation stage
- Virtual public consultation room
- A summary video (to be produced by Planning Aid Wales)

3.7.2. It is clear from the review of the previous CIS that engagement needs to take into account the individual needs of those who want to take part. Therefore, the Council

will seek to get the appropriate balance considering time and officer resources between in person engagement alongside virtual engagement and will maximise the distribution of information digitally but will also present consultation information in paper form as appropriate.

3.8. Stakeholders – What we expect of you

3.8.1. In order to ensure stakeholder comments can be considered as part of key consultation stages they must be 'duly made'. That is, they must be submitted within the prescribed timescales. **Table 2** below and the CIS in **Appendix 4** sets out the timescales where key consultation stages will be undertaken and where we will seek your involvement with specific details of the exact consultation dates published near the time of the proposed consultation. Ensuring representations are duly made will be key to ensuring your views can be taken into account.

3.8.2. Responses should be considered carefully to ensure they raise legitimate issues that can be addressed by LDP2 and the Planning system. Information should be provided in a clear and accessible format and take account of any guidance produced by the Council to assist in making representations.

3.8.3. The consultation timescales cannot be extended to take account of meeting cycles of community groups. At the statutory stages the Council does not have the flexibility to change the periods of consultation from that prescribed in the Regulations/detailed in the CIS.

3.8.4. Where consultation bodies identify gaps in the evidence base or information provided, they should seek to support the Council in improving the evidence base in the interests of achieving a 'sound' LDP2.

3.8.5. It is also important that you notify the Placemaking & Strategic Planning Section should your contact details change during the LDP2 process for officers to keep you fully informed and updated of any progress. Regarding candidate sites, land ownership changes may also occur during the process, and it is imperative that these are updated by contacting the team in order to ensure progress is not delayed.

3.8.6. Finally, whilst LDP2 matters can be emotive we request that officers are treated with respect.

3.9. What stakeholders can expect of the Council

3.9.1. The Council will seek to adhere to the published timescales in the DA and make all information available on time. In this case it will seek to facilitate engagement with the right people at the right time in the preparation of LDP2 to ensure meaningful and effective consultation and efficient use of resources. Whilst the Council will do all it can to comply with the commitments set out in the DA, there may be a need to be flexible and adapt to circumstances at the time. The LDP2 CIS

process will facilitate early and effective community involvement. A range of methods to publicise consultation stages and provide early warning of key consultation stages and to provide community updates will be used to engage effectively throughout the process. Where comments have been invited on particular documents it will be clear how comments will be considered, and stakeholders will be notified when feedback is available. To facilitate engagement during key consultation stages an interactive web-based consultation and engagement system to record representations has been put in place.

3.10. Consensus

3.10.1. The CIS will seek to build consensus through meaningful engagement. In order to achieve this, it is important that participants are kept fully informed throughout the process from the outset. Effective engagement involves using various methods, setting realistic aims and facilitating an open and honest debate. However, the Council recognises that consensus may not be achieved in all situations. It is vital, therefore, that the decision-making process is transparent whereby each decision made has a clear audit trail so those who may disagree are assured that their opinions have been considered and the decisions have been made in an informed and balanced manner.

3.11. Handling Representations and Feedback

3.11.1. The Council will seek that feedback is provided online as soon as possible on the outcome of engagement and consultation throughout the LDP2 process. A new consultation software system is in place within which to submit consultation responses. Representations that are received through this system within the appropriate timescales will be handled during each stage of plan preparation in the following manner:

- Representation is logged and given a representation number;
- Confirmation is sent to a representor of receipt of the representation with details of next steps in the process;
- All valid representations are considered, responses are formulated; and a report of consultation will be prepared which will be published at an appropriate time containing a schedule of representations and the Council's response to those together with any proposed actions necessary as a result of the representation.

3.12. Late Representations

3.12.1. The LDP2 process is subject to both statutory and non-statutory consultation/involvement periods, which have defined periods for submissions. For responses to be 'duly made' and thus considered, they are required by the specified deadline of these consultation periods. Any comments/representations submitted after the deadline dates will not be considered 'duly made' for the purposes of the

LDP2 Examination. This is to ensure the process is fair and equitable for all those parties involved in the process.

3.13. Council Decision Making process and Local elected Member involvement

3.13.1. Prior to statutory public consultation stages key decisions on LDP2 documents will be made by Full Council following presentation if appropriate to Cabinet with meetings taking place generally every month.

3.14. Welsh Language and Bilingual Engagement

3.14.1. The Welsh Language Standards place a legal duty on Councils to make it easier for people to use services through the medium of Welsh. The Council has published a 5-year strategy for the Welsh language and the requirements of the Welsh Language Standards will be maintained at each stage of LDP2. Bilingual engagement will be carried out in the following ways:

- We welcome correspondence in both Welsh and English. Where correspondence is received in Welsh and a reply is necessary, this will be sent in Welsh;
- All consultation letters, comments forms, public notices (including site notices) and newsletters will be bilingual;
- Any pages on the LDP2 website and social media posts published on twitter will be bilingual;
- Any public meetings will be conducted bilingually where a request has been made ahead of time. Prior notification is required in order to provide a translation service; and
- LDP2 once adopted will be available in both Welsh and English Format.

3.14.2. LDP2 will be subject of an integrated Sustainability Appraisal which will include an assessment of the plan on the Welsh Language as part of this.

3.15. Key Stages of LDP2 and opportunities for Engagement

3.15.1. The LDP Regulations set out the legal requirements for participation and public consultation in LDP2 preparation. The detailed timetable for community engagement and the potential engagement methods for the key stages in the LDP2 preparation process are highlighted in **Appendix 4**. The list itself is not exhaustive and could require adaptation to ensure the community and stakeholders are appropriately involved at each stage. The section below provides a summary of the key stages and when stakeholders can become involved. Information will be constantly updated on the LDP2 webpages and notification of consultations emailed to stakeholders registered on the LDP2 database.

Table 2 – Summary of Stage and Opportunities for Engagement

Stage of LDP2 Preparation		How can I get involved
1	<p>Delivery Agreement (Reg 9)</p> <p>The DA will act as the project management tool to guide the preparation of LDP2. It includes the timetable for its preparation and how and when stakeholders can be involved in the process.</p>	<p>Opportunities for involvement were available as part of the public consultation on the Draft DA in March/April 2023.</p>
2	<p>Pre-Deposit Participation (Reg 14)</p> <p>To inform the preparation of the plan the Council will need to prepare a comprehensive evidence base to understand the key environment, economic and social issues that exist in Swansea. The Council prepared a SA Scoping Report which was consulted on with statutory consultation bodies.</p> <p>A key part of the initial evidence base is to invite developers and landowners to submit candidate sites for potential inclusion in the plan</p> <p>To inform the preparation of a Pre-Deposit Plan (Preferred Strategy) a vision, set of objectives and strategic growth options to guide the plan will need to be prepared. Informal engagement with key stakeholders in developing the Vision and Objectives and Options was undertaken</p>	<p>Opportunities for Involvement will be:</p> <p>Engagement of statutory consultation bodies on SA Scoping Report was undertaken during August 2023 -October 2023</p> <p>Call for Candidate Sites from all stakeholders August 2023-October 2023.</p> <p>Informal Engagement on Draft Vision and Objectives and Strategic Options undertaken during September 2023 to September 2024</p>

This will provide an early opportunity for dialogue ahead of the Preferred Strategy being prepared

3 Pre-Deposit Consultation (Reg 15-16)

This stage will include statutory consultation on the Pre-Deposit Plan (Preferred Strategy) and strategic locations for new development and accompanying ISA Report. The Preferred Strategy will provide the strategic framework for more detailed policies, proposals and allocations that will be included in the Deposit LDP2. As part of the consultation on the Preferred Strategy relevant background documents will also be published as appropriate including the Candidate Sites Register.

Opportunities for Involvement will be:

Public Consultation on the Pre-Deposit Plan Preferred Strategy and ISA Report from **February 2025 to April 2025.**

4 Deposit Plan Consultation (Reg 17)

This stage includes statutory consultation and stakeholder engagement on the Deposit Plan, ISA Report, HRA and Initial Consultation Report. The deposit plan will set out the strategy, policies and site allocations, based on the key issues, objectives and supporting evidence base for the plan. The deposit plan will shape and guide development proposals

Opportunities for Involvement will be:

Public Consultation on the Deposit Plan, ISA Report, HRA, and Initial Consultation Report from **April 2026 to June 2026.**

to sustainable locations to deliver the scale and type of growth necessary for local community well-being over the plan period.

Any representations received as a result of the consultation exercise will be made available for public inspection and on the Council's website.

Indicative Stage	From	To
<p>5 Submission (Reg 22)</p> <p>At this stage the Council is required to submit the Deposit Plan, ISA Report, Community Involvement Scheme, copies of all representations received, key supporting evidence and consultation report to the WG.</p> <p>An independent inspector will be appointed to examine the Deposit LDP2 to determine whether the plan is sound.</p>	<p>Opportunities for Involvement will be:</p> <p>Submission of LDP2 and all other supporting documents for Examination will take place in February 2027. A Programme Officer will be appointed to manage the Examination process. They will be the first point of contact to stakeholders who submitted representations at Deposit stage. Details of the Examination will be published on the Council's Examination webpage.</p>	
<p>6 Examination (Reg 23)</p> <p>The Independent Inspector from Planning and Environment Decisions Wales (PEDW) will conduct the examination of LDP2 over a series of hearing sessions which will be preceded by a Pre-Hearing Meeting.</p> <p>The aim of the examination will be for the inspector to consider the soundness of LDP2. Any changes proposed by the Inspector must therefore be assessed as being sound.</p>		

7 Publication of Inspectors Report (Reg 24)

Once the Inspector is satisfied that no further evidence needs to be tested and has prepared a report of their findings together with any binding changes to LDP2, they will submit their report to the Council. The report will be binding on the Council. Following a fact check the Council will publish the report.

It is anticipated the Council will publish the Inspector's Report in **October 2027**. It will be uploaded to the Council's website and available in hard copy at the main Council offices for members of the public to view.

8 Adoption (Reg 25)

The Council is required to adopt LDP2 incorporating the Inspectors recommendations within 8 weeks. LDP2 will become operative on the date it is adopted and final publication of LDP2 should follow as soon as possible (after the expiry of the six-week legal challenge period)

It is anticipated the Council will adopt LDP2 at a full Council meeting in **December 2027**. Full details of the meeting will be published on the Council's website.

3.16. Availability of Documents

3.16.1. All LDP2 documents will be made available to view and download on dedicated LDP2 webpages. In addition, in accordance with the relevant LDP Regulations all relevant documents will be made available for public inspection at the principal office during normal office hours:

Civic Centre

Oystermouth Rd

Maritime Quarter

Swansea

3.16.2. During the statutory public consultation stages (Preferred Strategy and Deposit Plan consultation) as identified in **Table 2** above, where possible hard copies of the main consultation documents will be placed in all the 17 libraries for public inspection. Currently the public library venues are: Bonymaen, Brynhyfryd, Central, Clydach, Fforestfach, Gorseinon, Gowerton, Killay, Llansamlet, Morriston, Oystermouth, Penlan, Pennard, Pontarddulais, Sketty, St Thomas and Townhill.

3.17. LDP2 Consultation Software

3.17.1. The Council has implemented a new consultation software system to support LDP2. Stakeholders will be able to register their details online via this system and can then submit comments at appropriate consultation stages and will be notified of future consultations on LDP2. To register your details please visit:

[Swansea Council - OpusConsult \(oc2.uk\)](https://www.opusconsult.co.uk)

3.17.2. The consultation system will be managed in line with General Data Protection Regulations (GDPR). Any parties wishing to register will need to agree to the Council's Privacy Notice setting how the Council will use consultees' information and to confirm acceptance for your details to be held for the purposes of LDP2 communication only. Stakeholders can register their details anytime during the process.

3.17.3. Anyone who makes representations at any of the stages of LDP2 will be deemed to have given their consent and will be added to the system in order to administer their comments and for them to be adequately informed of further opportunities to participate at a later date in the process. However, if you wish your details to be removed from the system then you will be able to unsubscribe, and your details will be removed for future consultations.

3.18. Contact Details

Further information on the LDP2 process can be gained by visiting the Council's website at:

<https://swansea.gov.uk/LDP2>

Or for those unable to access the Council's website, further information can be gained by contacting the team at:

Email: ldp@swansea.gov.uk

Placemaking and Strategic Planning
Swansea Council
Civic Centre
Oystermouth Road
Maritime Quarter
Swansea
SA1 3SN

Comments are welcome in Welsh and English

Appendix 1: LDP2 Timetable

Appendix 1: Swansea LDP2 (2023-2038) Timetable	2023				2024					2025					2026					2028																	
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	O
	Key Stage 1: Delivery Agreement (Reg 9)																																				
Political Reporting - Report draft DA to Full Council																																					
Publication of Draft DA for consultation																																					
Political Reporting - Report final DA to Full Council																																					
Submission to WG for approval																																					
Publication of DA following WG approval - LDP2 Formally commences																																					
Political Reporting – Revised DA to full Council																																					
Submission of revised DA to WG and subsequent WG approval issued																																					
Key Stage 2: Pre-Deposit Proposals Preparation and Participation (Reg 14)																																					
Review and develop baseline information and evidence / Commission external consultants																																					
Identify Key Issues																																					
Candidate Sites - Prepare Candidate Sites Assessment Methodology																																					
ISA Stage A: Prepare ISA (SEA) Scoping Report																																					

ISA Stage A: Consultation on the ISA (SEA) Scoping Report	2023												2024												2025												2026												2028												
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	O
Candidate Sites - Call for Candidate Sites																																																													
ISA Stage A: Assessment, consideration and reporting of representations received on the ISA (SEA) Scoping Report;																																																													
ISA Stage A: Publication of ISA (SEA) Screening determination																																																													
Publication of Final ISA Scoping Report																																																													
Preparation and Engagement on Vision and Objectives and Draft Strategic Options																																																													
Candidate Sites - Prepare Candidate Sites Register																																																													
Assessment of Candidate Sites (Stage 1) - Initial Site Filtering and Assessment																																																													
Prepare the Preferred Strategy																																																													
SA Stage B: Assessment of Objectives and Options - Prepare Initial ISA Report (SEA Interim Report)																																																													
Prepare HRA Screening of Preferred Strategy																																																													

Key Stage 4: Deposit Plan Participation /Consultation (Regs 17)																																																													
Consultation on draft Deposit LDP, ISA (SEA) and HRA																																																													
	2024												2025												2026												2027												2029												
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	O
Assessment and Consideration of the representations received in respect of the draft Deposit SDP, ISA (SEA) and HRA Reports																																																													
Political Reporting - Council approve submission of Deposit LDP to WG																																																													
Key Stage 5 - Submission (Reg 22)																																																													
Submission of LDP2, ISA and Consultation Report to WG																																																													
Key Stage 6 - Examination (Reg 23)																																																													
Examination including Pre-Hearing Meeting																																																													
Key Stage 7 - Inspectors Report (Reg 24)																																																													
Inspectors Report Preparation																																																													
Publication of Inspector's Report																																																													
Key Stage 8 - Adoption (Reg 2)																																																													
Adoption of LDP by Full Council (Reg 35)																																																													
Key Stage 9 - Monitoring and Review (Reg 37)																																																													
Submit first LDP Annual Monitoring Report																																																													

Key	
Preparation	Red
Political Reporting to Full Council	Green
Public Consultation	Yellow
Submission to WG	Blue S

Description of Key Stages and Dates:

Stage 1: Delivery Agreement

Key Dates: *Consultation on Draft DA (March to April 2023), Welsh Government Approval (July 2023), Submission of Revised DA to Welsh Govt (January 2025), WG approval of DA and publication (February 2025)*

The DA will act as the project management tool to guide the preparation of LDP2. It will include the timetable for its preparation and the Community Involvement Scheme, setting out how and when stakeholders will be involved in the process. The DA has been subject to consultation with specific and general consultation bodies as appropriate and members of the public in order to seek views on its contents. The DA has been approved by Council and agreed by the Welsh Government. LDP2 has formally commenced. This revised DA replaces the DA dated July 2023 following Welsh Government approval.

Stage 2: Pre-Deposit Participation

Key Dates: *Call for Candidate Sites (August-October 2023), Consultation on Draft Scoping Report (August-October 2023), Informal engagement in the generation of Draft Vision and Objectives and Strategic Options (September 2023-September 2024),*

Following approval of the DA, the first formal stage was the request for nominations for Candidate Sites to be submitted for consideration to be included in LDP2. This was widely advertised and took place between August-October 2023. To ensure potential sites are appropriately considered, they had to be submitted during the Call for Sites period alongside the required supporting evidence. **However, this is not a commitment that all sites will be taken forward in LDP2.** Following the close of the Call for Sites consultation, the Council has prepared a Candidate Sites Register which must be published on the Council's website and should be available as part of the LDP2 Pre-Deposit Plan Preferred Strategy consultation. The Council has undertaken an initial Stage 1 Assessment of all submitted sites together with early detailed assessment work as appropriate.

The Council has prepared and consulted on a Draft Sustainability Appraisal Scoping Report setting out the context, establishing the baseline and setting out the Draft SA/SEA objectives which will be used to assess the emerging LDP2. Consultation with the statutory consultation bodies has been undertaken and following assessment of consultation responses, subsequently a final SA Scoping Report has been published in April 2024.

During this stage extensive work has been undertaken to gather information and evidence to understand the context and issues to be addressed in LDP2. This has included through stakeholder engagement, the generation of a vision and objectives for the LDP and the development of growth options and strategic spatial approaches. This has informed the preparation of a Pre-Deposit Plan Preferred Strategy for LDP2

which will set out the broad approach to the scale and location of growth that ensures development is planned in a sustainable manner. It will provide the strategic framework for more detailed policies, proposals and allocations that will be included in the Deposit LDP2. The Preferred Strategy will be informed by required sustainability assessments to be included and published as part of the Initial ISA Report.

Stage 3: Pre-Deposit Consultation

Key Dates: *Consultation on LDP2 Pre-Deposit Plan Preferred Strategy (February-April 2025)*

This stage includes statutory public consultation (minimum 6 week period) and stakeholder engagement on the LDP2 Preferred Strategy and accompanying ISA Report, HRA Screening Report and Candidate Sites Register.

Following the close of the consultation period, the Council will assess responses received, decide upon changes required to the Preferred Strategy and prepare an Initial Consultation Report.

Further detailed assessment work will be undertaken on previously submitted Candidate Sites and assessment work will be undertaken on any new sites submitted during the Preferred Strategy consultation stage.

The Council will begin the process of preparing the Deposit Plan. The deposit plan will set out the strategy, policies and site allocations, based on the key issues, objectives and supporting evidence base for the plan. The deposit plan will shape and guide development proposals to sustainable locations to deliver the scale and type of growth necessary for local community well-being over the plan period. The plan will demonstrate development is financially viable, deliverable over a specified timeline and is supported by funded infrastructure. The ISA framework will be used to assess and mitigate the effects of the Deposit Plan, and this assessment process will be set out in the Initial ISA Report (the Environment Report). The ISA report will record the results of assessing any revised or new options resulting from public consultation or other changes and the statutory environmental consultation bodies will be notified and given the opportunity to comment. The supporting SA report will be updated to reflect the assessment of the Deposit Plan.

Stage 4: Deposit Plan Consultation

Key Dates: *Consultation on Deposit LDP2 (April-June 2026)*

This stage includes a statutory minimum 6 week public consultation and stakeholder engagement on the LDP2 Deposit Plan, accompanying an ISA Report, a HRA Report and an Initial Consultation Report.

Following the close of the consultation period, the Council will analyse, and record representations received and prepare the Council response to the representations and consider changes (focused changes are to be the exception). The Council will make the representations available for public inspection. The Council will finalise the consultation report and prepare statements of common ground with key/strategic objectors.

A programme officer will be appointed, and the Council will liaise with Planning and Environment Decisions Wales to submit definitive timings for the remaining stages. Stakeholders will be kept up to date of timescales going forward.

Finally, the Deposit LDP2, ISA Report and associated documents will be presented to Council for approval for submission to the Welsh Government.

Stage 5: Submission

Key Dates: *Submission of Deposit LDP to WG (February 27)*

The Deposit LDP2, SA Report, final consultation report and all supporting evidence will be submitted to the Welsh Government and Planning and Environment Decisions Wales for Examination by an Independent Planning Inspector.

The Council will follow published guidance on preparation/procedures for submission and examination. Details of the Examination will be advertised on the Council's Examination website and will be notified to representors and interested parties contained on the LDP2 database. There will be an opportunity for those who made 'duly made' representations at Deposit to be heard by the Inspector. The Inspectors role is to examine LDP2 in its entirety and test its soundness, to consider all relevant evidence and prepare recommendations and the reasons for those recommendations in the form of the Inspectors Report.

Stage 6: Independent Examination

Key Dates: *Examination (including Pre-Hearing meeting if required) (March-July 2027)*

An independent inspector from PEDW will conduct the examination of LDP2. This will be done over a series of hearing sessions on different topic areas. All documentation associated with the Examination will be made available on the LDP2 website. Information will be sent to interested parties and the general public in addition to those involved in the general proceedings. The Inspector's role will be to examine LDP2 in its entirety and test its soundness. They will prepare recommendations and the reasons for those recommendations in the form of an Inspector's Report.

At the Examination stage, the ISA process will be used to ensure any changes made to the Deposit Plan (Focussed Changes, Matters Arising Changes) during examination or those required by the Inspector appropriately assessed to ensure they are sustainable.

Stage 7: Receipt and Publication of Inspectors Report

Key Indicative Dates: *Receipt and Publication of Inspectors Report (October 2027)*

The Inspector will submit their final report to the Council which will be binding. Prior to the report being published, the Council will undertake a fact check exercise within two weeks of receiving the Inspector's Report. Once this has been completed and the Inspector has responded to any points raised, the final report will be submitted to the Council and the Welsh Governments Planning Directorate. The examination will formally close upon delivery of the Inspectors Report to the LPA. The Council will publish the Inspector's Report prior to the date it is adopted during October 2027.

Stage 8: Adoption

Key Indicative Dates: *Council adopts LDP2 (December 2027)*

Within 8 weeks of receipt of the Inspector's Report, if the plan is regarded as sound, the Council must adopt LDP2. Following adoption, the Council will publicise an adoption statement in accordance with the regulations, publicise widely that LDP2 has been adopted and where it can be inspected. The adoption will set out the date of adoption and the period for High Court challenge. LDP2 becomes operative on the adoption date.

Stage 9: Monitoring and Review

Key Indicative Dates: *Submit first LDP2 Annual Monitoring Report (October 29)*

The Council will undertake annual Monitoring of LDP2 to identify the successful implementation of policies and areas where change is necessary. It will also monitor significant effects of LDP2 against sustainability objectives. The first AMR will be produced in October 2029 which will allow for a full year of monitoring (1st April – 31st March) during the financial year following adoption.

A statutory review of LDP2 will need to be commenced at the latest 4 years following adoption by December 2031.

Appendix 2: Risk Assessment

	RISK	IMPACT	MITIGATION
1	Loss/change of staff leading to inadequate in-house expertise and/or increasing individual workload	Loss of capacity to complete stages of the LDP2 process on schedule. Inability to resource various tasks therefore compromising their quality, or in the worst case not being able to undertake or complete the task	<ul style="list-style-type: none"> • Maintain full complement of Strategic Planning Team, and supplement through redeployment/secondment when necessary • Ensure LDP2 is given the highest priority when managing workload • Use external consultants
2	Inadequate financial resources	Inability to fund various tasks which require external expertise	<ul style="list-style-type: none"> • Build in flexibility for unforeseen costs • Allow LDP2 budget to be rolled forward annually if underspend occurs • Ensure the cost of Independent Examination & Inspector's Report is included in the Council's medium term financial planning
3	New legislation with policy implications & poor dissemination of this information	Timetable slippage due to: <ul style="list-style-type: none"> • Need to review/revise evidence base and policies. • Late redrafting of Policies/Plan 	<ul style="list-style-type: none"> • Monitor emerging legislation and guidance closely to ensure the earliest possible response in LDP2 preparation to new policies/tasks, etc • Review consultation procedures with WG and other bodies to ensure Strategic Planning Team are directly consulted
4	Significant late objections or information from key stakeholders	Timetable slippage due to: Policies/Plan need to be redrafted to incorporate the additional information	<ul style="list-style-type: none"> • Improve liaison procedures with key stakeholders and align project timetables wherever possible • Identify at an early stage any difficulty (with regards to time) in providing a response • Allow flexibility within the timetable for the late submission of information
5	Difficulty in acquiring necessary information/expertise to inform LDP2	LDP fails the test of soundness due to insufficient evidence, or timetable slips due to time or resources being diverted to acquire information	<ul style="list-style-type: none"> • Safeguard the necessary resources in terms of time and finance to secure the required information and build in sufficient flexibility within the timetable to do this

6	External delays (Planning Inspectorate, consultee responses, printers, translators)	Timetable slippage	<ul style="list-style-type: none"> Clearly specify response deadlines and establish reminder protocols Link deadlines to Cabinet/Council report preparation cycles Keep WG informed Build flexibility in timetable around Local Government elections
7	Legal Challenge	Adopted LDP2 quashed, and additional workload	<ul style="list-style-type: none"> Continually check with Legal Services that all relevant Regulations, Acts and Guidance are being complied with Continue Regional work to share best practice with other LPAs
8	Unrealistic reporting cycles and Political Issues more widely, including the Council Elections	Timetable slippage	<ul style="list-style-type: none"> Ensure that special meetings can be called to progress LDP2 issues Establish Advisory Group of Members to deal with LDP2 delivery Early member training after elections
9	Timetable proves too ambitious due to greater than anticipated workload relating to Council duties and CJC requirements, including production of SDP, plus potential delayed evidence/evidence emerging at times unsynchronised to the DA.	Timetable slippage Resource Implications	<ul style="list-style-type: none"> Consider additional resources Continue close liaison with Welsh Government and CJC Ensure sufficient resources are available and corporate support of SDP process and timetable from outset aligned to LDP2 preparation. Plan Evidence Needs and Undertake/ Commission Evidence Gathering well in Advance Prepare the Plan to be adaptable and responsive/flexible to change where possible
10	Delays caused by Welsh translation	Timetable slippage	<ul style="list-style-type: none"> Consider additional resources Work closely with relevant departments
11	Lack of consensus throughout the organisation and/ or lack of support from officers/other departments in production of the evidence base	Timetable slippage	<ul style="list-style-type: none"> Ensure close liaison with, and early involvement of key Members and Officers

12	Early Review of LDP2 or LDP2 halted before adoption due to requirement to align with a Strategic Development Plan	Timetable slippage	<ul style="list-style-type: none"> • Ensure involvement in progress of regional work. Continued liaison with Welsh Government.
13	Impending 'drop dead date' of the current LDP	Policy implications	<ul style="list-style-type: none"> • Ensure LDP2 is adopted as soon as possible after 'drop dead date' • Develop mitigation strategies for a period without a plan • Negotiate with WG to explore amending legislation regarding drop dead date.
14	Delay in major application coming forward until LDP2 is adopted	Policy implications (e.g. housing/employment delivery)	<ul style="list-style-type: none"> • Ensure LDP2 is adopted as soon as possible to minimise implications associated with delay of major applications
15	ISA/HRA implications on plan strategy	Timetable slippage	<ul style="list-style-type: none"> • Ensure process is fully integrated with LDP2 preparation

Appendix 3: List of Specific and General Consultation Bodies

Specific Consultation Bodies as defined in LDP Regulation 2 (including UK Government Departments):

The Council will consult the following specific consultation bodies as appropriate at all stages in the preparation of LDP2

Specific Consultation Bodies

Cadw

Communication providers (BT Group Plc, Mobile UK)

Electricity and Gas Undertakers (National Grid, National Gas Transmission, Wales and West Utilities, British Gas)

Natural Resources Wales

Network Rail Infrastructure Ltd

Secretary of State for Wales

Swansea Bay University Health Board

Sewerage and Water Undertakers (Dwr Cymru/Welsh Water)

Welsh Government

Adjoining LA's or within S W Region

Bannau Brycheiniog National Park

Carmarthenshire County Council

Neath Port Talbot County Borough Council

Pembrokeshire County Council

Pembrokeshire Coast National Park

Powys County Council

Community and Town Councils (Swansea)

Bishopston Community Council

Clydach Community Council

Gorseinon Town Council

Gowerton Community Council

Grovesend and Waunfron Community Council

Ilston Community Council

Killay Community Council

Llangennith, Llanmadoc & Cheriton Community Council

Llangyfelach Community Council
Llanrhidian Higher Community Council
Llanrhidian Lower Community Council
Llwchwr Town Council
Mawr Community Council
Mumbles Community Council
Penllergaer Community Council
Pennard Community Council
Penrice Community Council
Pontarddulais Town Council
Pontlliw & Tircoed Community Council
Port Eynon Community Council
Reynoldston Community Council
Rhossili Community Council
Three Crosses Community Council
Upper Killay Community Council

Adjoining Community and Town Councils (within other Counties)

Carmarthenshire:

Ammanford Town Council
Betws Community Council
Cwmaman Town Council
Llanedi Community Council
Llanelli Rural Council
Llangennech Community Council

Neath Port Talbot:

Cilybebyll Community Council
Coedffranc Community Council
Dyffryn Clydach Community Council
Pontardawe Town Council

UK Government Departments

Department for Transport
Department for Business, Energy and Industrial Strategy
Home Office

General Consultation Bodies

General Consultation Bodies as defined in LDP Regulation 2:

The Council will consult with the general consultation bodies and other consultation bodies below where considered appropriate in accordance with the Delivery Agreement. This is not exhaustive and may be added to as appropriate

Business

Business in the Community
Business in the Community Wales
Federation of Small Businesses
Swansea BID
Swansea Bay Business Club
South Wales Chamber of Commerce
Swansea Bay City Deal
The British Retail Consortium

Children, Young People and Families

Children in Wales
Children's Commissioner for Wales
Eastside Family Support Project
End Child Poverty Network Cymru
Faith in Families
Friends of the Young Disabled
Info-Nation
NCT Swansea
Swansea YMCA
Talking Hands Youth Club
The Welsh Association of Youth Clubs
Ty Fforest Youth Club
Young Enterprise Wales

Community Societies and Activities

Clyne Valley Community Project
Cwmpas

Dunvant Male Choir

Gower Society

The Theatres Trust

Consultants, Agents, and Developers

Asbri Planning

AP Planning and Architecture

Avison Young

Boyer Planning

Carney Sweeney

Ceri Davies Planning Ltd

Crompton Land

CDN Planning

CT Planning

David James

DevPlan UK

Evans Banks Planning

Geddes Consulting

Geraint John Planning

Greenslade Taylor Hunt

Hammerson Plc

Herbert R. Thomas

Highlight Planning

Jason Evans Planning

Land Enhancement Services Ltd.

Langland Ltd.

Lichfields

Life Property Group

LRM Planning

Lucy White Planning Limited

Mumbles Traders

P&C James Properties

Phillipa Cole Planning Consultant

Powell Dobson Urbanists

Rees Richards
RPS Group
SA1 Waterfront Development Ltd.
Savills
Tetlow King Planning
The Planning Bureau Limited
The Urbanists
WSP

Development Trust and Partnership Details

Mumbles Development Trust
Pontarddulais Partnership

Education

Gower College Swansea
Swansea University
Swansea University Students Union
University of Wales Trinity St David

Energy

Ecotricity
EDF Energy
Energy Savings Trust Wales
RenewableUK Cymru
Wales & West Utilities

Electronic Communications

BT Group Plc
Mobile UK

Emergency Services

Coast Guard
Designing Out Crime Unit
Mid and West Wales Fire Service
South Wales Fire and Rescue Service
South Wales Police
South Wales Police and Crime Commissioner
South Wales Police Authority

Welsh Ambulance Service (Central & West Region)

Employment and Training

One Voice Wales

Remploy (Interwork)

Shaw Trust

Venture Wales Swansea

Environmental Organisations / Groups

Batri Limited

British Geological Survey

British Trust for Ornithology

Bug Life Cymru

Carbon Trust

Campaign for the Protection of Rural Wales

Coed Cadw/The Woodland Trust

DST Innovations

Environmental Services Association

Game & Wildlife Conservation Trust

Glamorgan Badger Group

Glamorgan Biodiversity Advisory Group

Glamorgan Bird Club

Gower Ornithological Society

Groundwork Cymru

National Trust Wales

Natural Resources Wales (including South West Area Statement Team)

Penllergaer Trust

Royal Society for the Prevention of Cruelty to Animals

Royal Society for the Protection of Birds – Swansea and District Local Group

SEWBRc

Swansea Environmental Forum

Swansea Friends of the Earth

Swansea Local Nature Partnership

The Environment Centre

Vale of Glamorgan and Bridgend Bat Group

Wales Environment Link
Welsh Historic Gardens Trust
Woodland Trust
World Wildlife Fund Cymru

Estates

Crown Estates Office
Network Rail Property
Penllergaer Estates
Penrice Estate
Somerset Trust

Gender and Sexual Orientation

Chwarae Teg
Lesbian, Gay, Bisexual & Transgender Cymru Helpline
Swansea University LGBT
Swansea University Women's Society
Wales Assembly of Women
Wales Trade Union Congress (TUC) LGBT Committee
Women 4 Resources
Womenszone

Governmental Bodies

Design Commission for Wales
Future Generations Commissioner for Wales
Planning and Environment Decisions Wales (PEDW)
Public Health Wales
Welsh Local Government Association

Health & Ability

Age Cymru Swansea Bay
British Red Cross
Care And Repair (Swansea)
Deaf Association Wales
Disability Initiative
Disability Wales
Health & Safety Executive

Llais
McCarthy and Stone
MENCAP
Public Health Wales
Royal National Institute for the Blind
Sense Cymru
SNAP - Special Needs Advisory Project
Spinal Injuries Association
St. Johns Ambulance
Swansea Access for Everyone
Swansea Bay Local Health Board
Swansea Community Health Council
Swansea Centre for Deaf People
Swansea Disability Forum
Swansea Mental Health Forum
Swansea Mind
Swansea Volunteer Service
Wales Council for Deaf People
Wales Council for the Blind

Housing & Developers

ADAPT
Barratt Homes
Bellway
Caredig
Castell Group
Coastal Housing
Community Housing Cymru
Cwmdu Parc Developments Ltd
Dandara Wales & West
Edenstone
Enzo Homes
Federation of Master Builders Cymru
First Choice

Grŵp Gwalia Cyf
Hale Construction
Home Builders Federation
Hygrove Homes
Jehu
Llanmoor Homes
Lovell Homes
Morganstone
Myty Homes
Pennant Homes
Persimmon Homes West Wales
Pobl Group
Redrow
Short Brothers
St Modwen
Swansea Co-Housing Limited
Taylor Wimpey
Valleys to Coast Housing
Westacres

Infrastructure Providers

Mining Remediation Authority
National Gas Transmission
National Grid
Transport for Wales

Institutes and Societies

Association for Industrial Archaeology
Chartered Institute of Civil Engineers Wales
Chartered Institute of Environmental Management and Assessment
Chartered Institute of Housing Cymru
Chartered Institute of Wastes Management Cymru
Institute of Directors Wales
Institute of Environmental Management and Assessment
Royal Institution of Chartered Surveyors

Royal Society of Architects in Wales
Royal Town Planning Institute Cymru

Members of Parliament

MP for Gower – Tonia Antoniazzi (Labour)
MP for Neath and Swansea East – Carolyn Harris (Labour)
MP Swansea West – Torsten Bell (Labour)

Minerals and Aggregates

British Aggregates Association
Hanson
Heidelberg Materials
Jaxx Bay Ltd and Jaxx Harbour Ltd.
Tarmac
Mineral Products Association

Members of Senedd (Constituency)

Gower – Rebecca Evans MS (Welsh Labour)
Swansea East – Mike Hedges MS (Welsh Labour and Co-operative Party)
Swansea West – Julie James MS (Welsh Labour)

Regional Members of Senedd Cymru/Welsh Parliament – South Wales West

South Wales West – Luke Fletcher MS (Plaid Cymru)
South Wales West – Tom Giffard MS (Welsh Conservative Party)
South Wales West – Altaf Hussain MS (Welsh Conservative Party)
South Wales West – Sioned Williams MS (Plaid Cymru)

Older Persons

Ageing Well Steering Group Swansea
Active Wales (previously National Old Age Pensioners Association of Wales)
Older Persons Alliance
Older Persons' Commissioner for Wales

Political Groups

Swansea Labour
Plaid Cymru Group
Swansea & Gower Liberal Democrats
Swansea & Gower Green Party
Gower and Swansea Conservatives

Racial and Ethnic

African Community Centre
All Wales Ethnic Minority Association
Black Ethnic Women Step Out (BAWSO)
BAWSO Swansea
Black Environment Network (BEN)
Black Environmental Network Wales
Equality and Human Rights Commission Wales
Ethnic Minority Foundation
Ethnic Youth Support Team (EYST)
Gypsies and Travellers Wales
Minority Ethnic Women's Network Swansea
Race Council Cymru
Race Equality First
Swansea African Caribbean Society
Swansea Bay Racial Equality Council
Swansea Chinese Community Co-op Centre
Swansea Bay Asylum Seekers Support Group
The Indian Society of South West Wales
Traveller Law Reform Project
The Traveller Movement
Welsh Refugee Council

Regional Working Groups

South Wales Regional Aggregates Working Party
South West Wales Economic Forum
South West Wales Integrated Transport Consortium

Religion and Belief

Hindu Council UK
Kafel Centre
Muslim Council of Wales
Presbyterian Church of Wales
Sikh Society
Swansea Interfaith Forum

Swansea Quakers
The Associating Evangelical Churches of Wales
The Baptist Union of Wales
The Buddhist Society
The Elim Pentecostal Church
The Evangelical Movement of Wales
The Methodist Church in Wales
The Religious Society of Friends
The Roman Catholic Diocese of Menevia
The Wales Orthodox Mission
Union of Welsh Independents

Rural

Country Land and Business Association (Wales)
Farmers Union of Wales
Farming and Rural Conservation Agency
National Farmers Union for Wales

Sport and Recreation

Fields in Trust Cymru
Land Access and Recreation Association
Loughor Boating Club
Mawr Walking Club
Mumbles Yacht Club
Pennard Golf Club
Play Wales
Pontarddulais Walking Club
Ramblers Association Wales
Sport Wales
Sports Council for Wales

Sustainability

Sustainable Development Commission, Wales
Sustainable Wales

Transport

Civil Aviation Authority

Confederation of Passenger Transport Wales
Logistics UK (formerly Freight Transport Association)
South Wales Trunk Road Agency
Sustrans Cymru
Swansea Airport Stakeholders Alliance
The General Aviation Awareness Council
Traffic Wales
Wheelrights

Tourism

Blackhills Leisure (Gower Limited)
British Association of Leisure Parks, Piers & Attractions
British Holiday Homes Parks Association
Camping and Caravanning Club
Morgans Hotel Ltd.
The Caravan Club
Tourism Swansea Bay Ltd
Visit Wales

Voluntary

AIDS Trust Cymru
Barnado's Cymru
British Red Cross Wales
Kilvey Woodland Volunteers
Oxfam Cymru
Planning Aid Wales
Princess Royal Trust for Carers
Samaritans
Save the Children
Shelter Cymru
Swansea Council for Voluntary Service
Terrance Higgins Trust Swansea
The Civic Trust for Wales
The Coalfield Regeneration Trust
The Salvation Army

Wales Council for Voluntary Action

Welsh Centre for Action on Dependency and Addiction

West Glamorgan Council on Alcohol and Drug Abuse

Water Based Organisations

Associated British Ports Swansea

British Marine Federation

British Waterways

Canal and Rivers Trust

Centre for Ecology and Hydrology

Swansea Bay Port Health Authority

Swansea Canal Society

Swansea Community Boat Trust

The British Ports Association

Welsh Culture and Heritage

Cymdeithas yr Iaith

Menter Abertawe

Merched y Wawr

Glamorgan Gwent Archaeological Trust (GGAT)

Welsh Language Board

Welsh Language Commissioner

Appendix 4: Community Involvement Scheme

Stage 1 Delivery Agreement (LDP Reg 9) (Definitive)

WHAT Description and Key Steps	WHY Purpose of Engagement	WHEN Timescales	WHO People involved	HOW Engagement	FEEDBACK Reporting	SA/SEA/ISA Engagement
<p>The DA is the project management tool which sets out the agreed timetable and community involvement scheme for LDP2</p> <p>DA is drafted with input from targeted stakeholders and issued for public consultation</p> <p>Following consideration of comments, the final DA was submitted to Welsh Government following Council Approval</p> <p>Welsh Government approves DA and formal commencement of LDP2 begins.</p>	<p>Engagement from WG on timescale and PEDW on suitability of Examination Dates</p> <p>Public consultation to set out the timetable and allow input on the proposed Involvement Scheme</p>	<p>5-6 weeks public consultation March to April 2023</p> <p>Full Council approved Final DA July 2023 and DA submitted to WG July 2023</p> <p>WG approved DA in July 2023</p> <p>Commencement of LDP2 July 2023 following WG approval</p>	<p>Drafting – Internal stakeholders, Welsh Government, Full Council</p> <p>Public Consultation- All Stakeholders</p> <p>Planning and Environment Decision Wales/WG</p> <p>Elected Members</p>	<p>Drafting – Emails/Meetings, Report to Full Council</p> <p>Public Consultation advertised via:</p> <p>Emails Website Drop-in sessions at Council Offices</p> <p>Consultation Documents available on: LDP2 Website Hard copy of document available at Civic Centre.</p> <p>DA/revised DA available on: Website Hard copy at Civic Centre.</p>	<p>Full Council Agenda and Minutes will record the political engagement processes both for the draft and final DA.</p> <p>The DA includes a report of consultation setting out comments received, a Council response to the comments and amendments to the DA considered necessary</p>	<p>Ongoing internal work evaluating and updating the SA Framework and baseline evidence used to inform the existing LDP.</p>

Submission of revised DA to Welsh Government and subsequent WG approval		January 2025-February 2025				
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Stage 2 Pre-Deposit Participation (LDP Regulation 14) (Definitive Stage)

WHAT Description and Key Steps	WHY Purpose of Engagement	WHEN Broad Timescales	WHO People involved	HOW Engagement	FEEDBACK Reporting	SA/SEA/ISA Engagement
<p>To understand the context and issues to be addressed in LDP2, to collect evidence and invite submissions of sites for consideration and to develop a vision and objectives to guide the preparation of LDP2.</p> <p>Review and update evidence base</p> <p>Call for Candidate Sites</p> <p>Engage with stakeholders to develop the key issues and form an overarching vision and objectives to guide LDP2 and the development of strategic options</p>	<p>To build up the evidence base of key issues that LDP2 will need to take account of.</p> <p>To receive from all stakeholders' potential sites for development or protection to be considered.</p> <p>To get consensus from key stakeholders on a vision and objectives for LDP2 which will inform the Preferred Strategy</p>	<p>Ongoing from June 2022</p> <p>The Call for Candidate Sites undertaken between August to October 2023</p> <p>Statutory 5-week consultation period on the ISA Scoping Report between August - October 2023 with statutory consultation bodies</p> <p>Engagement with key specific and general consultation bodies as considered appropriate on the development of the Vision and Objectives and Strategic Options between September to September 2024.</p>	<p>Targeted engagement with internal departments and external bodies and neighbouring authorities in the development of the evidence base.</p> <p>Consultation with Environmental Consultation Bodies on ISA Scoping Report</p> <p>The Call for Candidate Sites open to all stakeholders including internal departments, external bodies, developers, landowners, general public, community groups</p>	<p>Targeted engagement via: Emails Teams and face to face meetings</p> <p>SA scoping report engagement via Emails Teams Meetings as appropriate</p> <p>Call for Candidate Sites was publicised widely on social media and the website in advance of the formal call for sites stage to allow parties to consider and prepare necessary evidence which will be key to ensure frontloading. Call for Sites Stage was publicised using the following as appropriate: Emails</p>	<p>Background papers and evidence will be uploaded to LDP2 webpages as they become available.</p> <p>Following the Call for Candidate Sites the Council will produce a Register of Candidate Sites which will be available on the LDP2 website and in hardcopy at the Civic Centre by the time of the Pre-Deposit Preferred Strategy consultation</p> <p>The MEG will be engaged with at key stages during the preparation of LDP2.</p>	<p>Ongoing internal work evaluating and updating the SA Framework and baseline evidence used to inform the existing LDP.</p> <p>Statutory Consultation on the Scoping Report with consultation bodies</p> <p>Informal engagement with NRW re the HRA Screening Report</p>

<p>Prepare the SA Scoping Report and undertake targeted consultation with key stakeholders</p> <p>Prepare a draft LDP2 Preferred Strategy setting out the overarching strategy and strategic policies and key strategic sites</p> <p>Prepare the Initial ISA Report and Habitats Regulations Screening Assessment</p> <p>Obtain Full Council approval for the Preferred Strategy and ISA/HRA documents to go out for a statutory public consultation</p>		<p>Ongoing informal engagement with key internal department/external bodies to inform work throughout 2023/24</p> <p>Full Council to approve Preferred Strategy and supporting documents in January 2025</p>	<p>to submit sites for consideration</p> <p>Targeted engagement with internal departments and specific and general consultation bodies as considered appropriate</p> <p>Internal officers and LDP2 Working Group if considered necessary</p> <p>Elected Member engagement through process</p>	<p>Drop-in sessions with officers via Teams or face to face meetings</p> <p>Virtual meetings</p> <p>Public Consultation advertised via: LDP Stakeholder Database Emails Website Press and Social Media Drop-in sessions at Council Offices</p> <p>Virtual engagement room</p> <p>The Council published a Candidate Sites Submission Guidance and Methodology to assist site promoters in submitting sites and to explain the anticipated site analysis and selection process.</p> <p>Engagement with specific and general consultation bodies via: Emails Face to face meetings/virtual meetings as appropriate</p>		
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Stage 3 Pre-Deposit Consultation (LDP Regulation 15) (Definitive Stage)

WHAT Description and Key Steps	WHY Purpose of Engagement	WHEN Broad Timescales	WHO People involved	HOW Engagement	FEEDBACK Reporting	SA/SEA/ISA Engagement
<p>Public Consultation on the: LDP2 Preferred Strategy Initial Sustainability Appraisal Report HRA Screening Assessment, Candidate Sites Register</p> <p>Background Evidence and any relevant topic papers will be made available</p>	<p>To achieve wide input into the LDP2 Preferred Strategy, to allow stakeholders and the general public to submit their views on the emerging strategy, key policies and strategic sites and associated documents</p>	<p>Public Consultation to be undertaken for a statutory consultation period during February to April 2025 (minimum 6 week period)</p>	<p>Consultation with all stakeholders with an interest in LDP2</p>	<p>Public consultation to be widely advertised: Emails to all consultees on the LDP2 database Council Social media Channels and website Council Contact Centres Virtual engagement room</p> <p>Officers will hold as considered appropriate: Drop in sessions Exhibitions Engagement with Community Councils and identified key groups</p> <p>Consultation Documents and representation forms available on: LDP2 Website Hard copies of Preferred Strategy available at Civic Centre. Copy of the Preferred Strategy and representation forms where possible at all Swansea libraries</p> <p>The Council has implemented an interactive web-based system to record</p>	<p>Representations received and officer responses to them will be reported to Elected Members.</p> <p>All representations and responses, together with any changes to the Pre-Deposit Plan will be made publicly available as part of the Initial Consultation Report accompanying the Deposit Plan</p> <p>Background papers and evidence will be uploaded to LDP2 webpages as they become available.</p> <p>The MEG will be engaged with at key stages during the preparation of LDP2.</p> <p>Candidate Sites Register will be updated with New/Alternative Sites submitted during the consultation period</p>	<p>The Council will follow best practice and consult on the Initial ISA Report and HRA Screening Assessment alongside the Preferred Strategy although this will be specifically targeted at the Environmental Consultation Bodies.</p>

				<p>representations electronically</p> <p>The Council will provide notice and statement of pre deposit matters at this stage in compliance with the Regulations</p>		
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Stage 4 Deposit of Proposals Consultation (LDP Regulation 17) (Definitive Stage)

WHAT Description and Key Steps	WHY Purpose of Engagement	WHEN Broad Timescales	WHO People involved	HOW Engagement	FEEDBACK Reporting	SA/SEA/ISA Engagement
<p>Obtain Council Approval on Deposit Plan and Public Consultation on the LDP2 Deposit Plan</p> <p>The SA (ISA) Report HRA Candidate Sites Assessment</p> <p>Publication of supporting background documents (evidence)</p> <p>Publication of Initial Consultation Report</p>	<p>To achieve wide input into the Deposit Plan to allow stakeholders and the general public to submit their views on the Deposit Plan, the key policies to guide the development and use of land and the proposed development allocations for varying uses and areas of protection.</p>	<p>Full Council to approve Deposit Plan and supporting documents in March 2026.</p> <p>Public Consultation to be undertaken for a minimum statutory six-week period during April to June 2026 on the Deposit Plan and the SA Report</p>	<p>Consultation with all stakeholders with an interest in LDP2:</p>	<p>Public consultation to be widely advertised: Emails to all consultees on the LDP2 database Council Social media Channels and website Council Contact Centres Virtual engagement room</p> <p>Officers will hold as considered appropriate: Drop in sessions Exhibitions Engagement with Community Councils and identified key groups</p> <p>Consultation Documents and representation forms available on:</p>	<p>The Council will record all duly made representations and make a copy of them available as soon as practically possible for inspection at the Civic Centre, Swansea</p> <p>The LDP2 Website will give details of the representations received as soon as practically possible.</p> <p>Representations and responses to them will be reported to Elected Members</p>	<p>The Council will follow best practice and consult on the ISA Report and HRA Report alongside the Preferred Strategy although this will be specifically targeted at the statutory Consultation Bodies.</p>

				<p>LDP2 Website Hard copies of Deposit Plan available at Pre-Civic Centre. Copy of the Deposit Plan and representation forms where possible at all Swansea libraries</p> <p>The Council has implemented an interactive web-based system to record representations electronically</p> <p>The Council will provide notice and statement of pre deposit matters at this stage in compliance with the Regulations</p>	<p>All representations and responses, together with any changes to the Pre-Deposit Plan will be made publicly available as part of the Initial Consultation Report accompanying the Deposit Plan</p> <p>Background papers and evidence will be uploaded to LDP2 webpages as they become available.</p> <p>The MEG will be engaged with at key stages during the preparation of LDP2.</p>	
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Stage 5 Submission of LDP2 and associated documents to the Welsh Government and Planning and Environment Decisions Wales for Independent Examination (Regulation 22) (Indicative Stage)

WHAT Description and Key Steps	WHY Purpose of Engagement	WHEN Broad Timescales	WHO People involved	HOW Engagement	FEEDBACK Reporting	SA/SEA/ISA Engagement
<p>The Council submit LDP2 and all supporting evidence and background documents to the WG and PEDW for Independent Examination.</p> <p>The documents that will be submitted include: Deposit Plan SA (ISA), HRA DA (inc CIS) Consultation Report Review Report Candidate Sites Register Candidate Sites Assessment Copy of duly made representations received at Deposit Supporting documents and evidence.</p> <p>The LDP team will notify all</p>	N/A – LDP2 required to be submitted in line with LDP Regulation 22	Submission of LDP2 expected around February 2027	All stakeholders (including representors) will be notified.	<p>Stakeholders will be informed by Email Website Letters as appropriate</p> <p>Copies of documents will be sent to the WG and PEDW in line with Regulations</p> <p>The Council will publish a statement on its website that LDP2 has been submitted for Examination and will make available for inspection during normal office hours at the Civic Centre, Swansea.</p> <p>LDP2 and the submission documents will be published online.</p> <p>Hard copy of documents will be available to view at Civic Centre Swansea</p>	<p>The Council will publish any correspondence received from the WG and the Inspector on its website.</p> <p>A Programme Officer will have been appointed who will set up an Examination website and will serve as interface between the LPA and the Planning Inspector.</p>	The SA (ISA) report will be submitted showing how the assessment processes have informed the Plan's content

stakeholders that LDP2 has been submitted for Examination						
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Stage 6 Examination Submission of LDP2 and associated documents to the Welsh Government and Planning and Environment Decisions Wales for Independent Examination (Regulation 23) (Indicative Stage)

WHAT Description and Key Steps	WHY Purpose of Engagement	WHEN Broad Timescales	WHO People involved	HOW Engagement	FEEDBACK Reporting	SA/SEA/ISA Engagement
<p>Notification of Independent Examination.</p> <p>To advise of the appointed Inspector to carry out the Examination and timetabling for a Pre-Hearing Meeting</p> <p>Publish details of the Hearing Sessions and notify all interested parties specifying dates and location</p> <p>Identify areas of Common Ground with objectors to focus on hearing sessions</p>	<p>To undertake Independent Examination of LDP2 in line with LDP Regulations and allow stakeholder input into the hearing sessions as required by the Inspector</p>	<p>Notification to be received at least six weeks before the start of the first hearing session.</p> <p>Estimated Pre-Hearing meeting March 2027</p> <p>Examination sessions including pre hearing meeting expected to commence around March 2027 and will run to July 2027.</p>	<p>All interested parties (including representors). Participation in the hearing sessions will be at the request of the appointed Inspector.</p> <p>Matters Arising Changes – All stakeholders will be able to contribute to consultation on any MAC's.</p>	<p>Formal notification given by email letter to any person that has made (and not withdrawn) a representation. Notice placed in local press (if considered appropriate) and on website.</p> <p>The public examination will be managed by the Inspector and appointed Programme Officer.</p> <p>Whilst the Inspector will request participation from specific stakeholders the Examination will be open to any member of the public to attend and view proceedings.</p>	<p>The Programme Officer will manage the Examination website which will keep parties updated and will upload agendas and statements for hearing sessions. All correspondence between the Inspector and the Council will be uploaded to website.</p> <p>The Council will consult stakeholders and the public on any proposed post deposit changes (MAC's)</p>	<p>SA (ISA) related duly made representations can appear at Examination.</p> <p>Any changes made post deposit (MAC's) during Examination or those required by the Inspector will be subject to assessment and made available for consultation</p>

<p>Prepare Matters Arising Changes (MAC's) as appropriate</p> <p>Consult on MAC's</p>				<p>Examination Library will be available to view on the Council's website but will also be available to view at the Examination venue.</p> <p>Nature and form of the hearing sessions will be prescribed by the Inspector and will be published on the website. This will likely be in the form of round table discussions, formal hearings (if requested and agreed by the Inspector) and written submissions</p> <p>Matters Arising Changes will be widely advertised: Emails to all stakeholders on LDP2 database Advertised on website Press and Social Media</p> <p>Consultation Documents and representation forms available on: LDP2 Website In hard copy at Civic Centre and where possible 17 Swansea libraries</p>		
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Stage 7 Publication of the Inspectors Report, (Regulation 24) (Indicative Stage)

WHAT Description and Key Steps	WHY Purpose of Engagement	WHEN Broad Timescales	WHO People involved	HOW Engagement	FEEDBACK Reporting	SA/SEA/ISA Engagement
<p>The Inspector submits his report to the Council detailing the outcome of the Independent Examination</p> <p>Following a factual check by the Council the Inspectors Report is published within 8 weeks of receipt</p> <p>Where the Inspector has recommended changes to LDP2 these are binding on the Council and LDP2 must be updated to reflect these changes</p>	N/A	<p>Inspector's Report expected by October 2027.</p> <p>This will be published by the Council on or before LDP adoption around December 2027.</p>	All stakeholders (including representors) to be notified.	Inspector's Report will be published on the website and will be made available to view in hard copy at the Civic Centre, Swansea and where possible all Swansea libraries	The Inspector's Report will set out their findings as to the soundness of LDP2 including any recommended changes and the reasons for them.	The Inspector's Report will set out their findings on the SA (ISA).

All parties will be informed of the receipt and subsequent publication of the Inspectors Report.						
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Stage 8 Adoption (Regulation 25) (An Indicative Stage)

WHAT Description and Key Steps	WHY Purpose of Engagement	WHEN Broad Timescales	WHO People involved	HOW Engagement	FEEDBACK Reporting	SA/SEA/ISA Engagement
<p>LDP2 must be presented to Council for approval within 8 weeks of receiving the Inspectors Report. It must also widely publicise its adoption.</p> <p>Following adoption, the Council will make available copies of the LDP2, Sustainability Appraisal Report and the Adoption Statement</p>	N/A	<p>LDP2 will be adopted 8 weeks after receipt of Inspectors Report. This would be expected to be around December 2027.</p> <p>The Post Adoption Statement (under the SEA Directive) is required to be produced within 6 weeks of adoption in line with good practice</p>	<p>Full Council will make the decision to formally adopt LDP2.</p> <p>All stakeholders (including representors) to be notified.</p>	<p>Adoption of LDP2 will be widely advertised via Email, Website Press, and Social Media.</p> <p>The adopted LDP2, adoption statement, SA Report will be made available for inspection at Civic Centre Swansea and where possible all Swansea Libraries.</p> <p>The adoption statement will be sent to anyone who requested to be notified of the adoption of the LDP.</p> <p>4 copies of LDP2 and the adoption statement will be sent to the Welsh Government</p>	<p>Council meeting agendas and minutes will record the political process.</p> <p>The adopted LDP2 and associated documents will be published on the website.</p>	<p>Following adoption, the Council will publish the statutory Annual Monitoring Reports by 31st October (unless less than 12 months would have passed since adoption) which will report whether SA objectives are being achieved.</p>

Appendix 5: Review of Previous CIS

In line with guidance in the Development Plans Manual, in Stage 1 of the DA it is important to evaluate the previous CIS to identify what lessons can be learned and how the new CIS can build on or improve on the previous strategy.

The Council sought to engage people as early as possible during the previous plan preparation process. Using a variety of different approaches, a large volume of information was collected from a multitude of different stakeholders. However, certain methods of engagement were more successful than others and some had unanticipated outcomes. Furthermore, the Council recognises there is room for improvement in some areas, especially when it comes to engaging with seldomly heard groups.

As part of the preparation of the existing LDP, information was often circulated in print form. Printed documents were deposited in Council buildings for people to access. Information was also distributed using local newspapers, newsletters, and leaflets with the intention of reaching as many people as possible. However, it is unclear how many people received this information, and if they did, whether they read the documents. The Council received complaints especially from businesses as mailing lists sometimes neglected commercial properties, so they were unaware of what was happening locally in terms of potential development and opportunities to engage. Printing and distributing information use a great deal of resources which conflicts with the objective of becoming more sustainable. Furthermore, some of the publications used to disseminate information no longer exist or have moved online.

Therefore, the communication strategy for LDP2 will be more digitally focussed especially when it comes to circulating information. One example could be producing short videos which can be displayed on screens in public areas and published on the Council's social media channels and website. A greater emphasis will be placed on social media using the Council's Facebook, Instagram, and X (formerly Twitter) channels for example to disseminate information and alert stakeholders to LDP2 consultations. The intention is to raise greater awareness of the LDP2 and ways people can get involved by making information more accessible and engaging. More engagement will be done online, in the hope of increasing the number of people who can get involved and have a say. A dedicated consultation and engagement software has been implemented to facilitate this.

In addition, work will be undertaken with the Councils digital services team to make the LDP2 webpages as streamlined and easy to navigate as possible, as feedback from the previous plan preparation process was that the navigation of the website could have been improved.

Despite this digital shift, the Council is aware that this will not suit some sections of the population. For example, many people do not have access to computers and/or are not comfortable using technology. The intention is not to only engage digitally, but to consider different methods of engagement and to be more targeted in how it engages with certain groups. Physical versions of documents can still be deposited in Council buildings however, staff can be briefed to assist engagement with people

about LDP2. In places such as libraries we can display guidance notes and staff can assist people to use the online resources on public computers or on their smartphones if they have one.

A good example of how carefully targeted information might be more effective than widely distributing paper documents is as part of the Call for Candidate Sites. Previously site notices were posted at every site that had been submitted. This caused unnecessary confusion as people took these notices to be planning applications or approved developments. This generated unnecessary antagonism and distress amongst local populations close to sites that were not proposed for development in the LDP. As a result, this raised many responses that were not relevant to the plan and yet planning officers still had to analyse them and respond, which was unnecessary and resource intensive. For the LDP2 Call for Sites exercise a register of candidate site will be published for information only at the Preferred Strategy stage. Site notices will only be displayed for those sites proposed as strategic sites and allocations in the Preferred Strategy and Deposit Plan as appropriate as part of statutory consultation on those documents.

Considering how to engage with different stakeholders is vital to a successful CIS. Some groups and individuals previously responded that they did not feel adequately part of the previous plan preparation process despite concerted efforts to involve them using established networks and partnerships. One example was some Councillors felt engagement could have been improved. The CIS will ensure early and effective engagement with elected members from an early stage. Elected members will be crucial in sharing information about the Plan amongst their constituents.

People with protected characteristics and seldomly heard groups are important stakeholders that can be engaged more effectively. This involves collaborating with our partners to learn about how best to engage such groups and how to involve them in the plan preparation process at appropriate times. Consultation will ensure that bilingual versions of documents are available to improve engagement in Welsh and consultation will seek to facilitate Welsh translation if requested. There is also an opportunity to engage with people in other languages by potentially translating some information in the form of summary leaflets at key consultation stages in other widely spoken languages in Swansea.

The team will work with the Council's consultation coordinator in developing effective engagement methods for the relevant consultation stages.

Appendix 6: Glossary of Terms

Adopted Plan	The final version of LDP2.
Adoption	The final stage of Local Development Plan preparation where LDP2 becomes the statutory development plan for the area it covers.
Annual Monitoring Report (AMR)	A yearly report to monitor the effectiveness of LDP2 and ultimately determines whether any revisions to the Plan are necessary. It assesses the extent to which the LDP2 strategy and objectives are being achieved and whether the LDP2 policies are functioning effectively.
Baseline	A description of the present state of an area.
Candidate Site	A site nominated by an individual with an interest in land (i.e. landowner, developer, agent or member of the public) to be considered for inclusion in the LDP. All Candidate Sites will be assessed for suitability for inclusion as potential allocations.
Community	People living in a defined geographical area, or who share other interests and therefore form communities of interest.
Community Involvement Scheme (CIS)	The Community Involvement Scheme forms part of the Delivery Agreement. It outlines the principles of engagement and provides detail on how the Local Planning Authority will involve communities and stakeholders (including businesses and developers) in the preparation of LDP2.
Consensus Building	A process of dialogue with the community and other interested parties to understand relevant viewpoints and to seek agreement where possible.
Consultation	A formal process in which comments are invited on a particular topic or draft document usually within a defined time period.
Council	Swansea Council.
Delivery Agreement (DA)	A document comprising the local planning authority's timetable for the preparation of a Local Development Plan, together with its Community Involvement Scheme, submitted to the Welsh Government for agreement.
Deposit	A formal six-week stage in which individuals and organisations can make representations on LDP2. Representations that relate to whether the plan is 'sound' can then be examined by an Inspector.
Deposit Plan	This is a full draft of LDP2 which undergoes a formal consultation period prior to it being submitted to the Welsh Government for examination in public.
Duly Made	Representations to the development plan which are made in the correct manner and within the specified consultation time period.
Engagement	A proactive process that seeks to encourage the involvement and participation of stakeholders and the community in the decision-making process.
Evidence Base	Information and data that provides the basis for the preparation of the LDP2 vision, objectives, policies and proposals and justifies the soundness of the policy approach of LDP2.

Examination	The examination involves public examination of the Deposit LDP2, the Deposit representations, the report of consultation, evidence base/background documents and the Integrated Sustainability Appraisal Report. This is carried out by the Planning Inspectorate on behalf of the Welsh Government.
Frontloading	Stakeholder and community involvement and consensus building at early stages of plan preparation
Habitat Regulations Assessment (HRA)	Habitats Regulations Assessment (HRA) relates to the assessment of the impacts of a plan (or project) against the nature conservation objectives of European designated sites for any likely significant effects. HRA also ascertains whether the proposed plan would adversely affect the integrity of the site.
Indicator	A measure of variables over time, often used to measure progress in the achievement of objectives, targets and policies.
Inspector's Report	The Report prepared by an independent Inspector who examines LDP2. The Inspector's Report contains recommendations on the content of the final LDP2 and is binding upon the Council. The Council must adopt LDP2 in the manner directed by the Inspector.
Interested Parties	Any person, group, organisation or company wanting to be involved in the preparation of LDP2.
Involvement	Generic term relating to community involvement that includes both participation and consultation techniques.
Local Development Plan (LDP)	A land use plan which includes a vision, strategy, area wide policies for development types, land allocations, and policies and proposals for key areas of change and protection. Allocations and certain policies are shown geographically on the Proposals Map forming part of the Plan. The LDP is a statutory development plan that each local planning authority area is required to produce in Wales.
Local Planning Authority (LPA)	In the case of Swansea, this is Swansea Council Local Planning Authority.
Member Engagement Groups (MEG)	A cross-party working group of Councillors that is convened to provide opportunities to focus exclusively on issues relating to LDP2. It is designed to facilitate effective engagement between members and officers at various stages of plan preparation.
Objective	A statement of what is intended, specifying the desired direction of change in trends.
Participation	A process rather than a single event that provides opportunity for direct engagement with community and stakeholders to input into decision making.
Partners	Other local authority departments and statutory bodies where LDP2 will help to deliver some of the objectives of their strategies. Partners may be expected to contribute to the formulation of relevant parts of the Plan.

Planning and Environment Decisions Wales (PEDW)	An independent body who will be responsible for the formal examination of LDP2.
Planning Policy Wales (PPW)	National Planning policy for Wales produced by the Welsh Government is set out in this document
Pre-Deposit	Stages of preparation and consultation of LDP2 before the Deposit Plan is finalised and approved by the Council.
Preferred Strategy	This sets out the broad strategic direction for LDP2. This includes the preferred level of growth along with the spatial strategy for distributing the growth. It also includes the vision, issues and objectives of the Plan.
Press Releases	This includes Council press releases or Welsh media including newspapers, radio, TV as appropriate. Media may choose not to print or broadcast an item.
Regulation	Regulations are set out in Welsh Statutory Instruments. They provide the framework for the preparation of LDP2.
Report of Consultation	A Consultation Report is one of the documents required to be submitted for independent examination. An initial consultation report is also required for the pre-deposit stage.

Representations	Comments received in relation to LDP2, either in support of, or in opposition to.
Review Report	The Review Report provides an overview of the issues that have been considered as part of the full review process and identifies changes that are likely to be needed to LDP2, based on evidence. It also sets out the type of revision procedure to be followed in revising the LDP.
Revised Delivery Agreement	An updated delivery agreement reflecting amendments to the timetable made by the local authority.
Scoping	The process of deciding the scope and level of detail of an integrated sustainability appraisal (SA), including the sustainability effects and options which need to be considered, the assessment methods to be used and the structure and contents of the ISA Report.
Soundness Tests	In order to adopt a LDP2 it must be determined to be 'sound' by the Planning Inspector. The Tests of Soundness are set out in the Development Plans Manual (Edition 3, March 2020). There are three tests to make that judgement in relation to the plan as a whole. A framework for assessing the soundness of LDPs has been developed by the Planning Inspectorate.
Stakeholders	People whose interests are directly affected by a LDP2 (and/ or Integrated Sustainability Appraisal/ Strategic Environmental Assessment) and whose involvement is generally through representative bodies.
Strategic Development Plan (SDP)	A Strategic Development Plan is a tool for regional planning to cover cross-boundary issues such as housing and transport. It will be prepared by a

	Strategic Planning Panel across a region. LPAs must have regard to the SDP when developing their LDPs.
Strategic Environmental Assessment (SEA)	Generic term used internationally to describe environmental assessment as applied to policies, plans and programmes. The European Strategic Environmental Assessment Directive (2001/42/EC) requires a formal “environmental assessment of certain plans and programmes, including those in the field of planning and land use”.
Submission	When LDP2, ISAR and HRA are formally submitted to the Welsh Government for independent examination by a Welsh Government appointed Inspector.
Supplementary Planning Guidance (SPG)	Provide more detailed or site-specific guidance on the application of LDP2 Policies. They provide supplementary information in respect of the policies in a LDP. SPG does not form part of LDP2 and is not subject to independent examination.
Integrated Sustainability Appraisal (ISA)	Tool for appraising policies, including LDPs, to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors). Each LPA is required by Section 62(6) of the Act to undertake SA of their Local Development Plan. This form of sustainability appraisal fully incorporates the requirements of the Strategic Environmental Assessment Directive.
Sustainability Appraisal Report (SAR)	A document required to be produced as part of the Sustainability Appraisal process to describe and appraise the likely significant effects on sustainability of implementing a LDP, which meets the requirements for the Environmental Report under the SEA Directive. Section 62(6) of the Act requires each LPA to prepare a report of the findings of the SA of the LDP. It is an integral part of the development plan making process.
Swansea Council	This is the name of the Local Planning Authority preparing LDP2.
Timetable	Sets out the dates by which key stages and processes of LDP2 preparation are expected to be completed. These are definitive for stages up to the deposit of LDP2 and indicative for the remaining stages after.
Virtual Engagement Room	An online exhibition (available bilingually) that facilitates interactive consultation for various stages of LDP2.
Well-being of Future Generations (Wales) Act (2015)	The Well-being of Future Generations (Wales) Act 2015 is legislation that requires public bodies, such as local authorities, to put long term sustainability at the forefront of their thinking to make a difference to lives of people in Wales. Local authorities must work towards the seven well-being goals and enact the five ways of working set out in the Act.
Workshop	Where stakeholders have the opportunity to engage in group debates and practical exercises with written or drawn ‘output’.

Prif Gynllunydd, Y Gyfarwyddiaeth Gynllunio
Chief Planner, Planning Directorate



Llywodraeth Cymru
Welsh Government

Ein cyf/Our ref: qA1495798

Tom Evans
Strategic Planning Team Leader
Planning and City Regeneration Department
Swansea Council
Civic Centre
Oystermouth Road
Swansea
SA1 3SN

Dear Tom,

03 February 2025

Swansea City Council: Revised Delivery Agreement 1st Replacement Plan

The Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended)

Thank you for your email dated 31 January requesting agreement to your revised Delivery Agreement (DA) for your replacement Local Development Plan (LDP) following confirmation by resolution of Council on 30 January. This letter is in response to the formal confirmation of the DA by Council. This DA request comes as a result of your authority going beyond the agreed slippage in the plan preparation process, as set out in the initial DA agreement, for a replacement plan covering the period 2023-2038.

The preparation of a LDP is a statutory duty placed on all Local Planning Authorities (LPAs) in Wales. Having an up-to-date development plan in place underpins the very basis of the planning system in Wales and reinforces the Government's commitment to a plan-led approach to development. Effective project management and up-to-date evidence is essential to ensure the plan can be prepared in accordance with the timescales set out in Table 1 (paragraph 2.2.2) and Appendix 1 of the revised DA. This timescale set out in the revised DA aligns with requirements in the Development Plans Manual (Edition 3) recognising that your authority already has an adopted plan in place supported by a number of evidence base documents.

Planning Directorate • Cathays Park • Cardiff • CF10 3NQ Cyfarwyddiaeth Cynllunio • Parc Cathays • Caerdydd • CF10 3NQ

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi

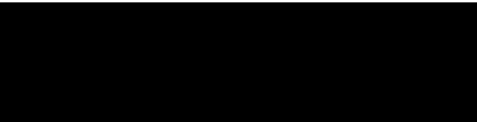
A test of 'soundness' against which the plan will be considered through the examination is whether it adheres to the agreed DA including the Community Involvement Scheme (CIS). The plan will also need to demonstrate 'general conformity' with Future Wales: The National Plan 2040.

The Welsh Government welcomes the commitment shown by Swansea City Council to prepare your replacement plan. Your submitted revised DA contains a detailed breakdown on the timings of each LDP stage (in Appendix 1) with an indicative adoption date of December 2027.

After considering your DA submission, I can **confirm agreement** to the timetable set out in Table 1 as provided for by Section 63(4) of the Planning and Compulsory Purchase Act 2004 and Regulation 9 of the Town and Country Planning (Local Development Plan) (Wales) Regulations 2005 (as amended).

The published version of your DA should now be made publicly available in accordance with the requirements set out in Regulation 10.

Yours sincerely,



Neil Hemington
Prif Gynllunydd
Chief Planner